Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District
Regular Board Meeting Minutes
Thursday, June 25, 2026 - 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, June 25, 2026 at the Broadview Public Library District.

Trustees present for the meeting were:

President Bradley Wooten	Vice President Willie Akins
Treasurer Skyla Gibson	Secretary Myisha Owens – arrived at 7:05 pm / departed at 7:45 pm
Trustee Venita Mendez	Trustee Princess Dempsey

Trustees not present for the meeting were:
Trustee Stacy Bufford

A quorum was present and the meeting was called to order at 7:02 pm.

Motion: Approval of appointing Trustee Princess Dempsey as Secretary pro-tem for the June 25, 2026 Regular Board Meeting.
Motioned by: President Bradley Wooten and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Approval of Agenda,
The Thursday, June 25, 2026 meeting agenda was approved as published.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Public Comment/Community Announcements,
Vice President, Willie Akins – Special Olympics Torch Run

Approval of Minutes,

Regular Board Meeting Minutes – Thursday, May 28, 2026.

Regular Board Meeting Minutes (Executive Session) – Thursday, May 28, 2026.

Motion: Acceptance of the Thursday, May 28, 2026 Regular and Executive Session Minutes.

Motioned by: Trustee Princess Dempsey and properly seconded.

Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

New Business,

Presentation: Tentative FY2027 Budget & Appropriations Ordinance.

Director King presented two separate tentative budget proposals for consideration. One proposal includes a Special Reserves budget line totaling $125,000, while the second totals $90,000. The $125,000 budget draft reflects the inclusion of additional funding received from the state, providing the organization with increased financial flexibility. This additional allocation creates a stronger reserve to address planned facility improvements, including the installation of a lower-level cellular signal booster and the completion of minor repairs identified during the recently performed building assessment. The second $90,000 proposed budget draft does not include the received funding. The Board unanimously agreed to move forward with the proposed $125,000 draft.

Motion, Discussion & Approval: Public Hearing for FY27 Budget & Appropriations Ordinance to occur on August 27, 2026, prior to the start of the Regular Board Meeting.

The Board set a date and time of Thursday, August 27, 2026 at 6:30pm as the date and time for the Public Hearing for FY27 Budget & Appropriations Ordinance.

Motion: Approval of the Public Hearing for FY27 Budget & Appropriations Ordinance to occur on August 27, 2026 prior to the start of the Regular Board Meeting

Motioned by: Trustee Princess Dempsey and properly seconded.

Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

Motion, Discussion & Approval: Ordinance Establishing Non-Resident Cards & Fees.

Director King previously presented her revised recommendation to the Board in May for the BPLD non-resident library card household fee from the current rate of $534.71 to $240. The proposed adjustment was developed with the goal of improving accessibility and affordability for non-resident households seeking access to library services while continuing to support the Library District's mission of serving the broader community. Following discussion and consideration of the recommendation, the Board proceeded with a vote on its adoption.

Motion: Approval of Ordinance 2026-02, revising the BPLD Non-Resident Card Fee.

Motioned by: Trustee Princess Dempsey and properly seconded.

Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

Motion, Discussion & Approval: Ordinance Levying Tax for Maintenance, Repairs and Alterations pursuant to 75 ILCS 16/35-5 (b).

Director King previously presented to the Board in May her recommendation to adopt an Ordinance levying a tax for building maintenance, repairs, and alterations pursuant to Section 35-5(b) of the Illinois Public Library District Act. The proposed Ordinance would authorize BPLD to levy an additional 0.02% special tax dedicated exclusively to funding facility maintenance, necessary repairs, and future capital improvements. The recommendation was intended to establish a sustainable funding source to preserve the library's infrastructure and address ongoing maintenance needs. Following review and discussion of the proposal, the Board considered the Ordinance and proceeded with a vote on its adoption.

Motion: Approval of Ordinance 2026-03 levying a tax for building maintenance, repairs, and alterations pursuant to Section 35-5(b) of the Illinois Public Library District Act.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Information: Notification of Secretary's Audit of records/minutes for IPLAR. Due August 15, 2026.

Director King reminded the Board that BPLD annually must complete an IPLAR data report which includes an audit of the FY board meeting minutes. Two board members (Trustees Akins & Owens) will be chosen to complete this audit due before August 15, 2026.

Presentation, Motion, Discussion & Approval: Electronic Waste Guidelines.

Director King informed the Board that BPLD recently received a FOIA request regarding the Library's electronic waste guidelines. She explained that while the Library does not currently have a formal policy specifically addressing electronic waste disposal, it remains in compliance with all applicable IL statutes governing the handling and recycling of electronic devices. Director King further reported that all hard drives currently have been removed from unused computers currently awaiting disposal. The Director recommended continuing to abide by IL statutes and not drafting a formal Electronic Waste policy.

Motion: Approval of BPLD continuing to abide by IL statutes governing the handling and recycling of electronic devices.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Information: Broadview Juneteenth Celebration Follow-Up.

Director King presented a brief oral report to the Board regarding the Library's participation in the 2026 Broadview Juneteenth Celebration held at Schroeder Park.

Information: 2026 Illinois Public Library Per Capita Grant.

Director King informed the Board of the Per Capita Grant funds received by the Library for 2026. She reported that the awarded amount reflects an increase compared to the 2025 allocation, attributing the additional funding in part to her continued efforts and persistence in communicating with the Office of Alexi Giannoulias.

Information, Discussion: Staff Wages.

Director King emphasized the importance of increasing staff wages in order to remain competitive and attract qualified employees in the future. After reviewing part-time wage rates of nearby local businesses, Director King recommended adjusting the library's starting wage to $18.00 per hour, while remaining within the approved budget. This proposed increase would position BPLD as a fair and competitive employer, establishing a 3:1 ratio from the library's top paid employee to its lowest demonstrating the library's commitment to offering equitable compensation for its staff.

Information, Discussion: Village of Broadview Student Volunteers.

Director King informed the Board that BPLD would be welcoming two summer interns through a partnership with the Village of Broadview. The internships are part of a state-sponsored program designed to provide participants with valuable hands-on work experience while also having the opportunity to earn college credit. King noted that the interns would assist with various library projects and initiatives throughout the summer, providing additional support to staff while contributing to the library's mission of serving the community.

Information: Emergency Funding.

Director King informed the Board that the library had received notification from Senator Lightford's office that it would be awarded $250,000 in funding to support library improvements. The funding will be used to enhance the library's facilities and services, furthering its commitment to providing a welcoming, accessible, and modern environment for the community.

Information: ADA Compliance for Illinois Board of Elections.

Director King shared with the Board the results of the library's ADA compliance assessment, which was conducted in preparation for BPLD serving as a polling location during the upcoming election. The assessment confirmed the library's accessibility status and identified any areas requiring attention to ensure compliance with ADA standards for voters.

Motion, Discussion & Approval: Unpaid Bills for June 2026.

The board reviewed the current month's financial expenditures for approval.

Motion: Approval of the Unpaid Bills for June 2026
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Executive Session,

Motion: Move to Executive Session at 8:04 pm
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Motion: Move to reconvene back to Open Session at 8:32 pm
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Trustees present for the meeting were:

President Bradley Wooten
Vice President Willie Akins
Treasurer Skyla Gibson
Trustee Venita Mendez
Trustee Princess Dempsey

Trustees not present for the meeting were:

Secretary Myisha Owens
Trustee Stacy Bufford

Approval of Items Discussed in Closed Session,

The restructuring of Job Descriptions.

Officer Reports,

Treasurer, Skyla Gibson presented an oral report of the expenditure totals for the month of May 2026.

	May 2026
Payroll & Benefits	**$ 61,969.18**
General Checking	**$ 60,467.65**
Totals	**$ 122,436.83**

Executive Director Report,

The Executive Director's report was dispensed in the trustee packets.

Adjournment,

Motion: Adjournment of the June 25, 2026 BPLD Regular Board Meeting at 8:41 p.m.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

President, Bradley Wooten

Acting Secretary, Princess Dempsey

7/23/26

Approved Date