Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District
Regular Board Meeting Minutes
Thursday, April 23, 2026 - 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, April 23, 2026 at the Broadview Public Library District.

Trustees present for the meeting were:

President Bradley Wooten
Treasurer Skyla Gibson
Trustee Princess Dempsey
Secretary Myisha Owens
Trustee Venita Mendez

Trustees not present for the meeting were:

Vice President Willie Akins
Trustee Stacy Bufford

A quorum was present and the meeting was called to order at 7:10 pm.

Approval of Agenda,

The Thursday, April 23, 2026 meeting agenda was approved with an amendment of adding item *N. Approval of TKE Elevator Repair*.

Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Public Comment/Community Announcements,

Executive Director, Tanya King – AI programming
Secretary, Myisha Owens – Maywood Village BBQ

Approval of Minutes,

Regular Board Meeting Minutes – Thursday, March 26, 2026.
Motioned by: Trustee Venita Mendez and properly seconded.
Roll Call Vote: Ayes: **4** Nays: **0** Absent: **2** Abstain: **1**

Vote Result: Motion carried

Regular Board Meeting Minutes (Executive Session) – Thursday, March 26, 2026.
Motioned by: Trustee Venita Mendez and properly seconded.
Roll Call Vote: Ayes: **4** Nays: **0** Absent: **2** Abstain: **1**
Vote Result: Motion carried

New Business

Information & Discussion: Repairs.

Director King provided an operational update regarding the return of staff members and the ongoing progress of the construction project. Discussion followed concerning the current status of renovations, anticipated timelines, and preparations for fully reopening the facility to the public. Trustees also inquired about the possibility of coordinating village robo calls to inform residents once the library doors officially reopen.

Information & Discussion: Pollinator Garden.

Director King informed the Board of an upcoming sponsorship supporting the BPLD Pollinator Garden initiative. Ferrara Candy, located in Bellwood, has committed volunteer support to assist with the project's development. Beginning in May, volunteers from Ferrara Candy will help prepare the garden area by tilling the ground and establishing the foundation necessary for planting. Following the site preparation, flowers and other landscaping elements are expected to be installed shortly thereafter.

Information & Discussion: Taxes.

Director King informed the Board that the BPLD has begun to receive its Cook County tax distributions as part of its ongoing revenue collections for the fiscal year. To date, the library district has received a total of $987,843.33 in tax revenue distributions.

Information & Discussion: Budget.

Director King informed the Board that she will be meeting with Lauterbach & Amen later this month to begin discussions focused on developing a comprehensive and well-structured budget in preparation for FY27. She also reminded the Board that the Budget Committee will be need to hold a meeting in May or June to review an initial draft of the upcoming budget.

Information & Discussion: In-Service.

Director King shared the results of BPLD's annual spring in-service, highlighting several program ideas developed during the planning session. These included the establishment of a Teen Advisory Board, the potential development of a murder mystery program, and a "Parents' Night Out" initiative designed to provide engaging activities for families. Additional concepts included a preschool program centered on ocean conservation, as well as a quarterly program series focused on workforce readiness.

Information & Discussion: AT&T.

Director King informed the Board of ongoing negotiations with AT&T regarding a significant proposed increase in the library's monthly service rate, which had initially escalated from $166 to almost $9,000. Following these discussions, Director King was able to successfully negotiate a revised agreement with AT&T that restored the service rate to a more appropriate level. The updated arrangement includes a three-year contract at a fixed monthly rate of nearly $300, providing greater cost stability and predictability moving forward.

Motion, Discussion & Approval: New Book Drop.

Director King informed the Board of the removal of the old library book drop and the installation of a new exterior unit. The replacement is scheduled to take place in early June and is intended to improve secured warmth during cold months. The cost of the new book drop is estimated to be approximately $6,500. This update was presented as part of ongoing facility improvements aimed at maintaining up-to-date infrastructure

Motion: Approval of purchase for a new exterior BPLD book drop.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Information & Discussion: New Cleaners.

Director King informed the Board regarding the transition to a new cleaning service provider, City Wide Cleaning Services, following concerns raised by the previous cleaning contractor related to service performance and a proposed increase in pricing.

Motion, Discussion & Approval: Neurodivergent Backpack Sales.

Motion: Table Discussion and Approval until May Board Meeting.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Motion, Discussion & Approval: Juneteenth.

Director King informed the Board that the District had not initially received an invitation to participate in the 2026 Juneteenth Celebration hosted by the Village. Following a discussion with Mayor Thompson, she was assured that BPLD would be included and provided with a table at the event. Director King subsequently brought the matter before the Board to seek approval for the Library's participation.

Motion: Approval of proceeding with plans to participate in the 2026 Broadview Juneteenth Celebration.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Motion, Discussion & Approval: Bereavement Policy.

Director King presented the Board with the existing Bereavement Policy, noting that it is outdated and no longer fully aligned with current Illinois law or the evolving needs of staff. She then introduced a revised and updated policy designed to ensure compliance with applicable state regulations while also providing clearer and more supportive guidelines for employees during periods of bereavement.

Motion: Approval of the new revised BPLD Bereavement Policy.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Motion, Discussion & Approval: Unpaid Bills for April 2026.

The board reviewed the current month's financial expenditures for approval.

Motion: Approval of the Unpaid Bills for April 2026
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Motion, Discussion & Approval: TKE Elevator Repair.

Director King informed the Board of a critical mechanical issue involving a failed hydraulic piston that requires immediate repair. She explained that without this repair, the library would not be in compliance with safety code requirements, and the building's elevator cannot safely remain in operation. Given the urgency of the situation, Director King presented a recommendation to accept a quote from TKE Elevator for the necessary repair work. The proposed cost is not to exceed $30,000.

Motion: Approval of accepting repair quote from TKE Elevator to repair the library's elevator hydraulic piston, not to exceed $30,000.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Executive Session,

Motion: Move to Executive Session at 8:15 pm
Motioned by: President Bradley Wooten and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Motion: Move to reconvene back to Open Session at 8:22 pm
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

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Approval of Items Discussed in Closed Session,

An announcement of retirement, employee concerns and bonus fund distribution were discussed.

Officer Reports,

Treasurer, Skyla Gibson presented an oral report of the expenditure totals for the month of March 2026.

	March 2026
Payroll & Benefits	**$ 61,882.15**
General Checking	**$ 60,361.26**
Totals	**$ 122,243.41**

Executive Director Report,

The Executive Director's report was dispensed in the trustee packets.

Adjournment,

Motion: Adjournment of the April 23, 2026 BPLD Regular Board Meeting at 8:24 p.m.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

President, Bradley Wooten

Secretary, Myisha Owens

5/28/26
Approved Date