Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District
Regular Board Meeting Minutes
Thursday, March 26, 2026 - 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, March 26, 2026 at the Broadview Park District located at 2600 S. 14th Avenue, Broadview, IL 60155.

Trustees present for the meeting were:

President Bradley Wooten
Vice President Willie Akins
Secretary Myisha Owens
Treasurer Skyla Gibson
Trustee Stacy Bufford
Trustee Venita Mendez

Trustees present for the meeting were:

Trustee Princess Dempsey

A quorum was present and the meeting was called to order at 7:05 pm.

Approval of Agenda,

No objections were made and the Thursday, March 26, 2026 meeting agenda was approved as published.

Motioned by: President Bradley Wooten and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Public Comment/Community Announcements,

No public comments were observed.

Approval of Minutes,

Regular Board Meeting Minutes – Thursday, February 26, 2026 – accepted as circulated.

New Business,

Information & Discussion: Audit.

Sydnee Marks of Lauterbach and Amen, LLP presented an oral report of the BPLD FY2026 Audit.

Information & Discussion: President Wooten Remarks.

President Wooten provided the Board with an overview of a recent interaction with Mayor Katrina Thompson that took place during the Black Business Expo at Schroeder Park. During this conversation, the Mayor identified a potential opportunity for BPLD to secure financial assistance from Springfield to support ongoing rebuilding efforts following a January 2026 flood. She indicated that she would be willing to advocate for this funding during her upcoming visit to Springfield but required an immediate estimate of the financial need in order to proceed effectively. Given the time-sensitive nature of the request, a preliminary dollar amount was supplied to the Mayor; however, due to these constraints, the figure was not able to be reviewed or discussed in advance with the full Board. Discussion ensued.

Information, Discussion & Approval: Vendor Participation at the annual Answer Inc. Walk-A-Thon.

Director King formally requested the Board's consent to have BPLD participate as a vendor in the upcoming annual Walkathon hosted by The Answer Inc. In support of this request, Director King presented relevant information provided by the office of Debra Vines.

Information: Budget.

Director King informed the Board that she would be a calling a Budget meeting soon with the Budget Committee as the end of the fiscal year approaches.

Information and Training: SEI Completion.

Director King reminded the Board of the upcoming requirement for Trustees to complete their Statement of Economic Interest (SEI) forms prior to the May 1st deadline. Failure to meet this deadline can result in a $15 fine, increasing to $100 per day after May 16th, and potential removal from the library board.

Information and Discussion: Facility Condition Assessment Report.

Director King presented the finalized Facility Condition Assessment report conducted by Creative Alt. LLC for the Board's review. She highlighted the key findings of the assessment and noted its importance in guiding ongoing maintenance and long-term planning for the facility. In addition, Director King recommended that such facility assessments be completed on a recurring basis every three to five years to ensure the organization remains proactive in addressing infrastructure needs.

Information and Discussion: Appreciation for the Broadview Park District.

Director King included a letter within the Board packet that formally acknowledged and expressed appreciation to the staff and the Director of the Park District for their assistance during the BPLD emergency closure.

Motion & Approval: Unpaid Bills for March 2026.

The board reviewed the current month's financial expenditures for approval. Discussion of credit card charges under the Staff Recognition budget line ensued. A request for an itemized breakdown of that account was made.

Motion:	Approval of the March 2026 expenditures.			
Motioned by:	Secretary Myisha Owens and properly seconded.			
Roll Call Vote:	Ayes: **6**	Nays: **0**	Absent: **1**	Abstain: **0**
Vote Result:	Motion carried			

Executive Session,

Motion:	Move to Executive Session at 7:55 pm			
Motioned by:	Trustee Venita Mendez and properly seconded.			
Roll Call Vote:	Ayes: **6**	Nays: **0**	Absent: **1**	Abstain: **0**
Vote Result:	Motion carried			

Motion:	Move to reconvene back to Open Session at 8:02 pm			
Motioned by:	Secretary Myisha Owens and properly seconded.			
Roll Call Vote:	Ayes: **6**	Nays: **0**	Absent: **1**	Abstain: **0**
Vote Result:	Motion carried			

Trustees present for the meeting were:

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Secretary Myisha Owens
Trustee Stacy Bufford
Vice President Willie Akins
Treasurer Skyla Gibson
Trustee Venita Mendez

Trustees present for the meeting were:

Trustee Princess Dempsey

Approval of Items Discussed in Closed Session,

No actions were taken. An oral update report was submitted by the Director.

Officer Reports,

Treasurer, Skyla Gibson presented an oral report of the expenditure totals for the month of February 2026.

	February 2026
Payroll & Benefits	**$ 62,074.53**
General Checking	**$ 54,195.02**
Totals	**$ 116,269.55**

Executive Director Report,

The Executive Director's report was dispensed in the trustee packets.

Adjournment,

Motion:	Adjournment of the March 26, 2026 BPLD Regular Board Meeting at 8:08 p.m.
Motioned by:	Secretary Myisha Owens and properly seconded.
Roll Call Vote:	Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result:	Motion carried

President, Bradley Wooten

Acting Secretary, Princess Dempsey

4/23/26

Approved Date