Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District
Regular Board Meeting Minutes
Thursday, January 22, 2026 - 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, January 22, 2026 at the Broadview Public Library District.

Trustees present for the meeting were:

President Bradley Wooten
Vice President Willie Akins
Secretary Myisha Owens
Trustee Princess Dempsey
Trustee Stacy Bufford - departed at 7:40pm

Trustees absent for the meeting were:

Treasurer Skyla Gibson
Trustee Venita Mendez

A quorum was present and the meeting was called to order at 7:05 pm.

Approval of Agenda,

No objections were made and the Thursday, January 22, 2026 meeting agenda was approved as published.

Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Public Comment/Community Announcements,

BPLD Board Trustee, Stacy Bufford – Board Meeting Attendance
Broadview Resident – Library Appreciation
BPLD Executive Director, Tanya King – Cook County Tax Disbursements, Governor Thank You Acknowledgement and 2026 Program Calendar.

Approval of Minutes,

Regular Board Meeting Minutes – Thursday, November 20, 2025 – accepted as circulated.
Regular Board Meeting Minutes – Thursday, November 20, 2025 (Executive Session) – accepted as circulated.

New Business

Motion & Approval: Meeting Room Policy.

Director King presented her suggested draft edits to the current Meeting Room policy. Policies from neighboring suburban libraries were also included as example templates. Discussion ensued.

Motion: Approval of revisions made to the BPLD Meeting Room policy.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **5** Nays: **0** Absent: **2** Abstain: **0**
Vote Result: Motion carried

Information: Service Agreements for Mechanicals.

Director King presented the current building's mechanical service contracts to the Board, with particular emphasis on the HVAC maintenance agreement. She outlined the scope and importance of maintaining consistent system servicing to ensure operational efficiency and longevity. The annual HVAC maintenance agreement was noted to carry a cost of $14,000.

Information – ILA Legislative Meetup Recap.

President Bradley Wooten provided a brief recap of the ILA legislative meetup he attended with Director King in Oak Brook, Illinois. He explained that the purpose of the meeting was to engage with fellow library leaders and state legislators, fostering collaborative relationships and strengthening partnerships that support the mission and advocacy efforts of BPLD.

Information – November – January Recap.

Without a Board meeting held in December, Director King delivered an oral summary of her Director's Report covering the period from November 2025 through January 2026. She highlighted key updates, developments and important information during that timeframe. A written report was included in the Board Trustee packets for review.

Motion & Approval: Paid Bills for December 2025.

The board reviewed the paid financial expenditures for the previous month.

Motion: Approval of the December 2025 expenditures.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **4** Nays: **0** Absent: **3** Abstain: **0**
Vote Result: Motion carried

Motion & Approval: Unpaid Bills for January 2026.

The board reviewed the current month's financial expenditures for approval.

Motion: Approval of the January 2026 expenditures.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **4** Nays: **0** Absent: **3** Abstain: **0**
Vote Result: Motion carried

Discussion – Illinois Public Library Standards: Buildings & Grounds.

Director King presented the next Illinois Public Library Standard, Building and Grounds, to the Board. She provided an overview of the key components of the standard and outlined the associated building operational responsibilities.

Executive Session,

No Executive Session was held.

Approval of Items Discussed in Closed Session,

N/A.

Officer Reports,

Vice-President, Willie Akins presented an oral report of the expenditure totals for the months of November and December 2025.

	November 2025	December 2025
Payroll & Benefits	**$ 64,472.51**	**$ 87,270.21**
General Checking	**$ 93,742.79**	**$ 36,760.88**
Totals	**$ 158,197.30**	**$ 124,031.09**

Executive Director Report,

The Executive Director's report was dispensed in the trustee packets. In addition, President Wooten shared an oral Presidents Report.

Adjournment,

Motion: Adjournment of the January 22, 2026 BPLD Regular Board Meeting at 8:00 p.m.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **4** Nays: **0** Absent: **3** Abstain: **0**
Vote Result: Motion carried

President, Bradley Wooten

Secretary, Myisha Owens

2/26/26
Approved Date