



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

**Library Board of Trustees
Regular Board Meeting Agenda
Thursday, August 28, 2025, 7:00 PM
2226 South 16th Avenue, Broadview, IL 60155**

1. Call to Order/Roll Call

2. Approval of Agenda

3. Public Comment/Community Announcements

A person addressing the board shall be allotted three minutes to present their comments. All members of the public addressing the board shall, at all times, maintain proper decorum in accordance with the provisions of these procedures. All public comments shall be addressed to the board as a whole and no comments shall be addressed to individual members of the board, library staff or other members of the public.

4. Approval of Minutes

A. Re-scheduled Regular Board Meeting Minutes - Thursday, July 31, 2025.

5. New Business

- A. Treasurer Resignation – Trustee Owens to explain (3 mins)
- B. Secretary Resignation – Trustee Gibson to explain (3 mins)
- C. Motion & Approval - Treasurer and Secretary Replacement Election (3 mins)
- D. Review, Motion & Approval - FY26 Budget (7 mins)
- E. Discuss & Approve - Annual Maintenance Levy Ordinance (7 mins)
- F. Information: Mandatory Sexual Harassment Training for all employees and non-employees (5 mins)
- G. Approval of Strategic Partnership Ticket Purchase Request to the Answer Inc. annual Gala to be held on Saturday, September 27, 2025 5:30pm – 10pm – Trustee Akins to explain (5 mins)
- H. Discuss & Approval: Removal of Notary Services from BPLD on December 31, 2025 (7 mins)
- I. Information: Policies (3 mins)
- J. Information: Building and Maintenance (3 mins)
- K. Committee Appointments (6 mins)
- L. Information: Feedback and Response (5 mins)
- M. Employee Updates (15 mins)
- N. Information - Bob's retirement August 29 a joint retirement for Bob and former employee Joseph Bondi to be held just prior to the Board meeting on Thursday, November 20, 2025. A Resolution commending them for their service will be presented to the Board in October. If passed, to be presented to both individuals at the November 2025 Board meeting.
- O. Discuss, Motion & Approve - Two part-time 29 hour Public Services Associate positions with a pay range between \$15-\$18 per hour.
- P. Discuss & Approval - Upgrading a current part-time Public Services Associate position to an Event and Marketing Assistant position. Pay range \$16-\$18 per hour. Current pay \$15.64 per hour.
- Q. In compliance with the Fair Labor Standards Act, request to make all employees that carry manager in their title to be exempt versus their current non-exempt distinction.

- R. Discuss and approve or deny approval to re-open the library on Friday, October 31 from 5:30pm until 8:30pm for a teen program of showing a Halloween themed PG-13 or Mature Audience
- S. Information - Trustee Training opportunity (3 mins)
- T. Introduction to the new Illinois Public Library Standards 5.0 (5 mins)
- U. Motion & Approval - Unpaid Bills for August 2025

6. Executive Session

5ILCS 120/2c(1): Personnel:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

7. Approval of Items in Executive Session

- A. Approval of any items discussed in the Executive Session.

8. Officer Reports

Treasurer Report

1. Presentation of Expenditures For:	JULY 2025
Payroll & Benefits:	\$ 93,033.80
General Checking:	<u>\$ 27,999.66</u>
Total:	\$121,033.46

9. Executive Director's Report/Other Information

10. Adjournment