Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District
Regular Board Meeting Minutes
Thursday, June 26, 2025 - 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, June 26, 2025 at the Broadview Public Library District.

Trustees present for the meeting were:

President Bradley Wooten
Vice President Willie Akins
Treasurer Myisha Owens
Secretary Skyla Gibson
Trustee Stacy Bufford – departed at 7:54pm
Trustee Princess Dempsey
Trustee Venita Mendez

A quorum was present and the meeting was called to order at 7:06 pm.

Approval of Agenda

No objections were made and the Thursday, June 26, 2025 meeting agenda was approved as published.

Motioned by:	Trustee Princess Dempsey and properly seconded.			
Roll Call Vote:	Ayes: **7**	Nays: **0**	Absent: **0**	Abstain: **0**
Vote Result:	Motion carried			

Public Comment/Community Announcements

BPLD Board President, Bradley Wooten – 2025 Village of Broadview Juneteenth Festival
BPLD Board Treasurer, Myisha Owens – 2025 Village of Broadview Juneteenth Festival
BPLD Board Trustee, Princess Dempsey – 2025 Village of Broadview Juneteenth Festival, OMA Training

Approval of Minutes

Regular Board Meeting Minutes – May 22, 2025 – accepted as circulated.

New Business

Action – Officer Elections

Princess Dempsey nominates Dr. Bradley Wooten for President. No objections were made.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Nomination accepted

Myisha Owens nominates Willie Akins for Vice President. No objections were made.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Nomination accepted

Myisha Owens nominates Skyla Gibson for Secretary. No objections were made.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Nomination accepted

Stacy Bufford nominates Myisha Owens for Treasurer. No objections were made.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Nomination accepted

Action – Committee Appointments (appointed by Board President)

President Bradley Wooten appointed the following Board Trustees to the Finance Committee.

President Bradley Wooten

Vice President Willie Akins

Treasurer Myisha Owens

Motion & Approval: Transfer of Bank provider from Fifth Third Bank to Wintrust Bank.

Representatives Rick Morales and Kelly Mitz of Wintrust Bank gave an introduction presentation. Discussion ensued.

Motion: Approval of transferring Bank providers from Fifth Third Bank to Wintrust Bank.

Motioned by: Trustee Stacy Bufford and properly seconded.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Motion carried

Motion & Approval: Resolution to approve Wintrust Bank as new Bank provider.

Motion: Approval of resolution to approve Wintrust Bank as new BPLD bank provider.

Motioned by: Trustee Venita Mendez and properly seconded.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Motion carried

Motion & Approval: Update of Educational Assistance Policy.

Director King presented the current BPLD Educational Assistance Policy with revisions (0% reimbursement for a C letter grade and an increase to a minimum of two years that a staff member must remain with BPLD following the successful completion of an approved course) for approval.

Motion: Approval of update to Educational Assistance Policy.
Motioned by: Vice President Willie Akins and properly seconded.
Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**
Vote Result: Motion carried

Motion & Approval: Resolution to update Educational Assistance Policy

Motion: Approval of resolution to approve revised updates to the BPLD Educational Assistance Policy.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Motion & Approval: Selection of new Public Liability Insurance Provider.

Director King presented information on the renegotiation of coverage by liability insurance providers.

Motion: Approval of Hanover Ins. as BPLD's new public liability insurance provider.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Motion & Approval: Resolution to select new public liability insurance provider.

Motion: Approval of resolution to approve Hanover Ins. as BPLD's new public liability Insurance provider.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Motion & Approval: Update to the Professional Development Policy.

Director King presented the existing BPLD professional development policy with proposed changes highlighting the eligibility of activities, requests, approvals and reimbursements.

Motion: Approval of update to the professional development policy with proposed changes.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Motion & Approval: Update to the Professional Development Policy.

Motion: Approval of the existing BPLD professional development policy with proposed changes.

Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Action – Approval to engage Broadview Park District, ie: Story Walk

Director Tanya King proposed partnering with the Broadview Park District to create and install Broadview's first Story Walk at Schroeder Park. Discussion ensued.

Motion: Approval for BPLD to engage in discussion with BPD regarding installation and partnership of the joint Story Walk.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Information – Introduction of the Strategic Plan

Board President Dr. Bradley Wooten introduced a Strategic Plan document outlining the standards and ideas for the future of BPLD. Discussion ensued.

Approval: Unpaid Bills for June 2025

The board reviewed the current month's financial expenditures for approval.

Motion: Approval of the June 2025 expenditures.
Motioned by: Treasurer Myisha Owens and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Executive Session,

Motion: Move to Executive Session at 8:43 pm
Motioned by: President Bradley Wooten and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Motion: Move to reconvene back to Open Session at 9:25 pm
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

Trustees present for the meeting were:

President Bradley Wooten
Vice President Willie Akins
Treasurer Myisha Owens
Secretary Skyla Gibson
Trustee Princess Dempsey
Trustee Venita Mendez

Trustees not present for the meeting were:
Trustee Stacy Bufford

Approval of Items Discussed in Closed Session,
Signing of the Executive Director Contract and discussion of Board unity.

Officer Reports,
Treasurer, Myisha Owens presented an oral report of the expenditure totals for May 2025.

	May 2025
Payroll & Benefits	**$ 61,551.80**
General Checking	**$ 140,449.08**
Totals	**$ 202,000.88**

Executive Director Report,
The Executive Director's report was dispensed in the trustee packets.

Adjournment,
Motion: Adjournment of the June 26, 2025 BPLD Regular Board Meeting at 9:45 p.m.
Motioned by: Trustee Princess Dempsey and properly seconded.
Roll Call Vote: Ayes: **6** Nays: **0** Absent: **1** Abstain: **0**
Vote Result: Motion carried

President, Bradley Wooten

Secretary, Skyla Gibson

6/26/2025
Approved Date