



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes Thursday, April 24, 2025 - 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, April 24, 2025 at the Broadview Public Library District.

Trustees present for the meeting were:

President Bradley Wooten	Vice President Willie Akins
Treasurer David Upshaw	Secretary Myisha Owens
Trustee Michael Ennis	Trustee Venita Mendez
Trustee Stacy Bufford – arrived at 7:24pm – departed at 9:16pm	

A quorum was present and the meeting was called to order at 7:05 pm.

Approval of Agenda

No objections were made and the Thursday, April 24, 2025 meeting agenda was approved as published.

Public Comment/Community Announcements

No public comments were observed.

Approval of Minutes

Regular Board Meeting Minutes – March 27, 2025 – accepted as circulated.

New Business

Information – Financials Update

Executive Director Tanya King shared an Excel spreadsheet of all current BPLD bank account sums and information of those accounts with the Board. Discussion ensued.

Information – Board Training

Director Tanya King distributed photocopies of Library Board & Trustee Facts, condensed laminated versions of Roberts Rules of Order in addition to other educational Trustee knowledge. Discussion ensued.

Approval: Unpaid Bills for April 2025

The board reviewed the current month's financial expenditures for approval.

Motion: Approval of the April 2025 expenditures.

Motioned by: Treasurer David Upshaw and properly seconded.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Motion carried

Executive Session,

Motion: Move to Executive Session at 7:48 pm

Motioned by: Treasurer David Upshaw and properly seconded.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Motion carried

Motion: Move to reconvene back to Open Session at 9:19 pm

Motioned by: Trustee Michael Ennis and properly seconded.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Motion carried

Trustees present for the meeting were:

President Bradley Wooten

Vice President Willie Akins

Treasurer David Upshaw

Secretary Myisha Owens

Trustee Michael Ennis

Trustee Venita Mendez

Trustee Stacy Bufford

Approval of Items Discussed in Closed Session,

Motion: Approval of Personnel Contract, performance of Executive Director six month Evaluation and review of Resolutions 2023-01, 2023-02.

Motioned by: Trustee Michael Ennis and properly seconded.

Roll Call Vote: Ayes: **7** Nays: **0** Absent: **0** Abstain: **0**

Vote Result: Motion carried

Officer Reports,

Treasurer, David Upshaw presented an oral report of the expenditure totals for March 2025.

	March 2025
Payroll & Benefits	\$ 59,390.87
General Checking	\$ 32,397.13
Totals	\$ 91,788.00

Executive Director Report,

The Executive Director's report was dispensed in the trustee packets.

Adjournment,

Motion: Adjournment of the April 24, 2025 BPLD Regular Board Meeting at 9:21 p.m.

Motioned by: Trustee Michael Ennis and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried



President, Bradley Wooten



~~Secretary, Myisha Owens~~ Willie Atkins

5/22/2025

Approved Date