



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes Thursday, March 27, 2025 - 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, March 27, 2025 at the Broadview Public Library District.

Trustees present for the meeting were:

President Bradley Wooten

Vice President Willie Akins

Treasurer David Upshaw

Secretary Myisha Owens

Trustee Stacy Bufford – arrived at 8:52pm

Trustees not present for the meeting were:

Trustee Michael Ennis

Trustee Venita Mendez

A quorum was present and the meeting was called to order at 7:36 pm.

Approval of Agenda

No objections were made and the Thursday, March 27, 2025 meeting agenda was approved as published.

Public Comment/Community Announcements

No public comments were observed.

Approval of Minutes

Regular Board Meeting Minutes – February 27, 2025 – accepted as circulated.

Regular Board Meeting Minutes – February 27, 2025 (Executive Session) – accepted as circulated.

Special Board Meeting Minutes – March 11, 2025 – accepted as circulated.

New Business

Information – I.T. Update

Executive Director Tanya King briefed the Board on financial savings made possible by taking swift action in signing a tech agreement with NobelTec Computer Svcs before Tariffs were set to be put into place on electronic computer equipment.

Information – Restoration Update

Director Tanya King updated the Board of the re-construction process taking place throughout the library. The library is set to be available as a polling place on Tuesday, April 1, 2025. The library will re-open its doors to patrons on Monday, April 7, 2025 on its main level and Monday, April 14, 2025 on its lower level.

Approval: Special Reserve Fund Ordinance

Executive Director King informed the Board of a Special Reserve Fund Ordinance that will allow the library to transfer funds from one bank account to another allowing the library to save for an emergency contingency plan.

Motion: Approval of a Special Reserve Fund Ordinance.
Motioned by: Treasurer David Upshaw and properly seconded.
Roll Call Vote: Ayes: 4 Nays: 0 Absent: 3 Abstain: 0
Vote Result: Motion carried

Approval: Special Reserve Fund Plan Ordinance

Executive Director King presented to the Board a Special Reserve Fund Plan Ordinance that details an established plan and purpose for transferred funds in the event of an emergency.

Motion: Approval of a Special Reserve Fund Plan Ordinance.
Motioned by: Secretary Myisha Owens and properly seconded.
Roll Call Vote: Ayes: 4 Nays: 0 Absent: 3 Abstain: 0
Vote Result: Motion carried

Approval: Juneteenth Sponsorship Fee: \$10,000.00 Donation

Executive Director King informed the Board of a request submitted by Mayor Katrina Thompson for the BPLD to assist in sponsoring the 2025 Village of Broadview Juneteenth Festival with a \$10,000.00 donation.

Motion: Approval of a Juneteenth Sponsorship Fee of \$10,000.00 to the Village of Broadview
Motioned by: Secretary Myisha Owens and properly seconded.
Roll Call Vote: Ayes: 4 Nays: 0 Absent: 3 Abstain: 0
Vote Result: Motion carried

Information – Trustee Acknowledgements

Director Tanya King took a moment to recognize BPLD Board Trustees for their above and beyond efforts as Trustees.

Approval: Unpaid Bills for March 2025

The board reviewed the current month's financial expenditures for approval.

Motion: Approval of the March 2025 expenditures.
Motioned by: Vice-President Willie Akins and properly seconded.
Roll Call Vote: Ayes: 4 Nays: 0 Absent: 3 Abstain: 0
Vote Result: Motion carried

Items Discussed in Closed Session,

None

Officer Reports,

Treasurer, David Upshaw presented an oral report of the expenditure totals for February 2025.

	February 2025
Payroll & Benefits	\$ 63,910.90
General Checking	\$ 30,238.33
Totals	\$ 94,149.23

Executive Director Report,

The Executive Director's report was dispensed in the trustee packets.

Adjournment,

Motion: Adjournment of the March 27, 2025 BPLD Regular Board Meeting at 8:58 p.m.

Motioned by: Vice-President Willie Akins and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried



President, Bradley Wooten



Secretary, Myisha Owens

APRIL 24, 2025

Approved Date