



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes Thursday, May 23, 2024, 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, May 23, 2024 at the Broadview Public Library District.

Trustees present for the meeting were:

President David Upshaw
Secretary Myisha Owens
Trustee Stacy Bufford

Vice-President Willie Akins
Treasurer Bradley Wooten
Trustee Venita Mendez

Trustees absent from the meeting were:

Trustee Michael Ennis

A quorum was present and the meeting was called to order at 7:18 pm.

Approval of Agenda

No objections were made and the Thursday, May 23, 2024 meeting agenda was approved as published.

Public Comment/Community Announcements

BPLD Board Trustee, Stacy Bufford – LACONI Banquet
BPLD Board Trustee, Willie Akins – Juneteenth Volunteers

Approval of Minutes

Regular Board Meeting Minutes – Thursday, April 25, 2024 – accepted as circulated.
Decennial Committee Meeting Minutes – Thursday, April 25, 2024 – accepted as circulated.
Hiring Committee Meeting Minutes – Thursday, April 30, 2024 – accepted as circulated.

New Business

Discussion and Approval: Closure of Library for Saturday, June 15, 1pm-5pm for Juneteenth Staff Assistance at Schroeder Park.

Assistant Director, Robert Lafferty is requesting Board approval for an early library closure of 1pm on Saturday, June 15, 2024 to assist Juneteenth Festival Staff with additional help at Schroeder Park.

Motion: Approval of Saturday, June 15, 1pm – 5pm Library closure for assisting Juneteenth Staff at Schroeder Park.

Motioned by: Vice President Willie Akins and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Discussion and Approval: \$4,000 for Juneteenth Flag Raising Ceremony at the Library on Saturday, June 1, 2024.

In conjunction with the Village of Broadview, a Juneteenth Flag Raising ceremony will be held at the BPLD. An amount not to exceed \$4,000.00 is needed to prepare for and reserve vendors for the event.

Motion: Approval not to exceed \$4,000.00, to prepare for and reserve vendors for BPLD Juneteenth Flag Raising event with the stipulation of requesting reimbursement from the Village of Broadview after the event.

Motioned by: President David Upshaw and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Discussion: Library Directional Signs Eastbound & Westbound on Roosevelt Road at 17th Avenue.

It was a recommendation made by President David Upshaw that the library find its desired signage to present to the Board at next month's Board Meeting. Public Works Director, Matt Ames will be contacted for proper installation.

Approval: May 2024 Bills

The board reviewed the current month's financial expenditures for approval.

Motion: Approval of the May 2024 expenditures.

Motioned by: Vice President Willie Akins and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Executive Session

Motion: Move to Executive Session at 8:11 pm

Motioned by: Secretary Myisha Owens and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Motion: Move to reconvene back to Open Session at 8:41 pm
Motioned by: Vice President Willie Akins and properly seconded.
Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0
Vote Result: Motion carried

Trustees present for the meeting were:

President David Upshaw	Vice-President Willie Akins
Secretary Myisha Owens	Treasurer Bradley Wooten
Trustee Stacy Bufford	Trustee Venita Mendez

Trustees absent from the meeting were:

Trustee Michael Ennis

Items Discussed in Closed Session,

The Board discussed the posting/time frame of its current Executive Director search. At the moment, The Hiring Committee has received 12 applicants with the open posting ending on June 9, 2024. A potential purchasing limit for the new Director was also discussed.

Officer Reports,

Treasurer, Bradley Wooten presented an oral report of the expenditure totals for April 2024.

	April 2024
Payroll & Benefits	\$ 60,048.28
General Checking	\$ 146,744.45
Totals	\$206,792.73

Executive Director Report,

The Executive Director's report was dispensed in the trustee packets.

Adjournment,

Motion: Adjournment of the May 23, 2024 BPLD Regular Board Meeting at 8:54 p.m.
Motioned by: Vice President Willie Akins and properly seconded.
Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0
Vote Result: Motion carried

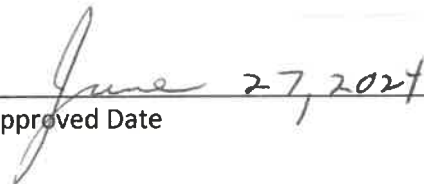


President, David Upshaw



Secretary, Myisha Owens

VICE PRESIDENT WILLIE AKINS



Approved Date