



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes Thursday, February 22, 2024, 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, February 22, 2024 at the Broadview Public Library District.

Trustees present for the meeting were:

President David Upshaw

Treasurer Bradley Wooten

Trustee Michael Ennis

Vice-President Willie Akins

Secretary Myisha Owens – arrived at 7:06 pm

Trustee Venita Mendez

Trustees absent from the meeting were:

Trustee Stacy Bufford

A quorum was present and the meeting was called to order at 7:06 pm.

Approval of Agenda

No objections were made and the Thursday, February 22, 2024 meeting agenda was approved as published.

Public Comment/Community Announcements

Broadview Mayor Katrina Thompson – Community Updates.

Approval of Minutes

Regular Board Meeting Minutes – Thursday, January 25, 2024 – accepted as circulated.

Old Business

Presentation: FY2023 Audit by Lauterbach & Amen.

Auditor Edwin Rivera of Lauterbach & Amen LLC., presented an oral report of the 2023 Annual Audit. Copies of the 2023 Audit, Management Letter and SAS114 Letter were dispersed amongst Trustees.

Approval: Meeting Room Policy.

Director, Jack Bower presented a final review of changes made to the Meeting Room Policy for approval.

Motion: Approval of the newly revised Meeting Room Policy.

Motioned by: Secretary Myisha Owens and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

New Business

Approval: Scheduling Decennial Committee Meeting on Thursday, March 28, 2024 at 7:00 pm.

Director, Jack Bower briefed the board on the scope of what a Decennial Committee is, it's requirements and responsibilities.

Motion: Approval of scheduling the Decennial Committee Meeting on Thursday, March 28, 2024 at 7:00 pm.

Motioned by: N/A

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Discussion: Illinois Libraries Present Participation.

Director, Jack Bower disbursed information to Trustees in reference to the possibility of participating in a Libraries Present platform that would allow for new online programming at the library.

Approval: February 2024 Bills

The board reviewed the current month's financial expenditures for approval.

Motion: Approval of the February 2024 expenditures.

Motioned by: Treasurer Bradley Wooten and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Officer Reports

Treasurer, Bradley Wooten presented an oral report of the expenditure totals for January 2024.

	January 2024
Payroll & Benefits	\$ 68,382.98
General Checking	\$ 98,211.47
Totals	\$166,594.45

Executive Director Report

The Executive Director's report was dispensed in the trustee packets.

Adjournment,

Motion: Adjournment of the February 22, 2024 BPLD Regular Board Meeting at 8:03 p.m.

Motioned by: Trustee Michael Ennis and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried



President, David Upshaw



Secretary, Myisha Owens



Approved Date