



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes Thursday, November 2nd, 2023, 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees rescheduled from October 26th, 2023 was held on Thursday, November 2nd, 2023 at the Broadview Public Library District.

Trustees present for the meeting were:

President David Upshaw
Secretary Myisha Owens
Trustee Venita Mendez

Treasurer Bradley Wooten
Trustee Michael Ennis

Trustees absent from the meeting were:

Vice-President Willie Akins

Trustee Stacy Bufford

A quorum was present and the meeting was called to order at 7:06 pm.

Approval of Agenda

No objections were made and the Thursday, November 2nd, 2023 meeting agenda was approved as published.

Public Comment/Community Announcements

No comments were observed.

Approval of Minutes

Regular Board Meeting Minutes – Thursday, September 28th, 2023 – accepted as circulated.

Old Business

Approval: 2024 Board Meeting Dates

Annually the Board reviews and votes on the Board Meeting dates for the upcoming year.

Motion: Approval of the 2024 Board Meeting Dates.

Motioned by: Secretary Myisha Owens and properly seconded.

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Superseding Motion: Approval of the 2024 Board Meeting Dates with the amendment of August 24, 2024 to reflect August 22, 2024.

Motioned by: Trustee Michael Ennis and properly seconded

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried

Approval: Code of Conduct Amendment regarding Animals in the Library

Director Jack Bower suggested revising the Code of Conduct policy to reflect forbidding animals in the library, with the exception of Service Animals, allowing the BPLD to comply with ADA rules.

Motion: Approval of the Code of Conduct amendment regarding Animals in the library.

Motioned by: Trustee Michael Ennis and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried

Approval: Flexible Spending Account Policy

Director Jack Bower relayed information regarding what the Flexible Spending Account is and recommending that it formally be added to the BPLD policy manual to align with current practices.

Motion: Approval of the Flexible Spending Account being added to the BPLD policy manual.

Motioned by: Trustee Michael Ennis and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried

Approval: Scheduling Truth in Taxation Hearing for 7:00 pm on Thursday, November 16, 2023

Director Jack Bower relayed information on the procedure of the annual Truth in Taxation Hearing.

Motion: Approval of Scheduling the Truth in Taxation Hearing for 7:00 pm on Thursday, November 16, 2023.

Motioned by: Treasurer Bradley Wooten and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried

Approval: October 2023 Bills

The board reviewed the current month's financial bills for approval.

Motion: Approval of the October 2023 expenditures.

Motioned by: Treasurer Bradley Wooten and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried

Officer Reports

Treasurer, Bradley Wooten presented an oral report of the expenditure totals for September 2023.

	September 2023
Payroll & Benefits	\$ 60,751.23
General Checking	\$ 37,041.24
Totals	\$ 97,792.47

Executive Director Report

The Executive Director's report was dispensed in the trustee packets.

Adjournment

Motion: Adjournment of the November 2nd, 2023 Regular Board Meeting at 7:48 p.m.

Motioned by: Trustee Michael Ennis and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried



ACTING PRESIDENT BRADLEY WOOTEN


Secretary, Myisha Owens

11/16/2023

Approved Date