



# Broadview Public Library District

*Community-centered, world-focused learning in the heart of Broadview*

## Broadview Public Library District Regular Board Meeting Minutes Thursday, November 2<sup>nd</sup>, 2023, 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees rescheduled from October 26<sup>th</sup>, 2023 was held on Thursday, November 2<sup>nd</sup>, 2023 at the Broadview Public Library District.

### Trustees present for the meeting were:

President David Upshaw  
Secretary Myisha Owens  
Trustee Venita Mendez

Treasurer Bradley Wooten  
Trustee Michael Ennis

### Trustees absent from the meeting were:

Vice-President Willie Akins

Trustee Stacy Bufford

A quorum was present and the meeting was called to order at 7:06 pm.

### Approval of Agenda

No objections were made and the Thursday, November 2<sup>nd</sup>, 2023 meeting agenda was approved as published.

### Public Comment/Community Announcements

No comments were observed.

### Approval of Minutes

Regular Board Meeting Minutes – Thursday, September 28<sup>th</sup>, 2023 – accepted as circulated.

### Old Business

#### **Approval: 2024 Board Meeting Dates**

Annually the Board reviews and votes on the Board Meeting dates for the upcoming year.

**Motion:** Approval of the 2024 Board Meeting Dates.

**Motioned by:** Secretary Myisha Owens and properly seconded.

**Superseding Motion:** Approval of the 2024 Board Meeting Dates with the amendment of August 24, 2024 to reflect August 22, 2024.

**Motioned by:** Trustee Michael Ennis and properly seconded

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

***Approval: Code of Conduct Amendment regarding Animals in the Library***

Director Jack Bower suggested revising the Code of Conduct policy to reflect forbidding animals in the library, with the exception of Service Animals, allowing the BPLD to comply with ADA rules.

**Motion:** Approval of the Code of Conduct amendment regarding Animals in the library.

**Motioned by:** Trustee Michael Ennis and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

***Approval: Flexible Spending Account Policy***

Director Jack Bower relayed information regarding what the Flexible Spending Account is and recommending that it formally be added to the BPLD policy manual to align with current practices.

**Motion:** Approval of the Flexible Spending Account being added to the BPLD policy manual.

**Motioned by:** Trustee Michael Ennis and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

***Approval: Scheduling Truth in Taxation Hearing for 7:00 pm on Thursday, November 16, 2023***

Director Jack Bower relayed information on the procedure of the annual Truth in Taxation Hearing.

**Motion:** Approval of Scheduling the Truth in Taxation Hearing for 7:00 pm on Thursday, November 16, 2023.

**Motioned by:** Treasurer Bradley Wooten and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

***Approval: October 2023 Bills***

The board reviewed the current month's financial bills for approval.

**Motion:** Approval of the October 2023 expenditures.

**Motioned by:** Treasurer Bradley Wooten and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

### Officer Reports.

Treasurer, Bradley Wooten presented an oral report of the expenditure totals for September 2023.

	September 2023
Payroll & Benefits	\$ 60,751.23
General Checking	\$ 37,041.24
Totals	\$ 97,792.47

### Executive Director Report.

The Executive Director's report was dispensed in the trustee packets.

### Adjournment.

**Motion:** Adjournment of the November 2<sup>nd</sup>, 2023 Regular Board Meeting at 7:48 p.m.


**Motioned by:** Trustee Michael Ennis and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried



President, David Upshaw

  
Secretary, Myisha Owens

11/16/2023

Approved Date