



# Broadview Public Library District

*Community-centered, world-focused learning in the heart of Broadview*

## **Broadview Public Library District Regular Board Meeting Minutes Thursday, September 28<sup>th</sup>, 2023, 7:00 pm**

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, September 28<sup>th</sup>, 2023 at the Broadview Public Library District.

### Trustees present for the meeting were:

President David Upshaw

Secretary Myisha Owens

Trustee Michael Ennis

Treasurer Bradley Wooten

Trustee Stacy Bufford

Trustee Venita Mendez – arrived at 7:10pm

### Trustees absent from the meeting were:

Vice-President Willie Akins

A quorum was present and the meeting was called to order at 7:02 pm.

### Approval of Agenda

No objections were made and the Thursday, September 28<sup>th</sup>, 2023 meeting agenda was approved as published.

### Public Comment/Community Announcements

No comments were observed.

### Approval of Minutes

Regular Board Meeting Minutes – Thursday, August 24<sup>th</sup>, 2023 – accepted as circulated.

### Old Business

#### **Discussion: Children's Internet Access**

Director Jack Bower updated the board on the Children's Internet Activity stemming from the previous month's board meeting discussion.

### **Approval: Holiday Policy & Holiday Closures**

2226 S. 16th Ave.  
Broadview, IL 60155

[www.broadviewlibrary.org](http://www.broadviewlibrary.org)

Phone: (708) 345-1325  
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Director Jack Bower offered clarification on holiday closures and the BPLD library policy involving staff and floating holiday time.

**Motion:** Approval of the amended Holiday Policy & 2023 Holiday Closures.

**Motioned by:** Trustee Stacy Bufford and properly seconded.

**Roll Call Vote:** Ayes: 6      Nays: 0      Absent: 1      Abstain: 0

**Vote Result:** Motion carried

***Approval: LIMRICC Resolution IGA-02 for Substantive Amendments to the Intergovernmental Agreement***

Director, Jack Bower briefed the board on LIMRICC and its role with the library.

**Motion:** Approval of LIMRICC Resolution IGA-02 for Substantive Amendments to the Intergovernmental Agreement.

**Motioned by:** Trustee Michael Ennis and properly seconded.

**Roll Call Vote:** Ayes: 6      Nays: 0      Absent: 1      Abstain: 0

**Vote Result:** Motion carried

***Appointment: Appoint Executive Director Jack Bower as authorized agent for IMRF***

Typically, the Library Directory acts as the IMRF pension agent. Director Jack Bower requested to be appointed as the acting agent in place of Assistant Director, Robert Lafferty. No practice changes were made.

**Motion:** Appointing Executive Director Jack Bower as the authorized agent for IMRF.

**Motioned by:** Secretary Myisha Owens and properly seconded.

**Roll Call Vote:** Ayes: 6      Nays: 0      Absent: 1      Abstain: 0

**Vote Result:** Motion carried

***Approval: September 2023 Bills***

The board reviewed the current month's financial bills for approval.

**Motion:** Approval of the September 2023 expenditures.

**Motioned by:** Treasurer Michael Ennis and properly seconded.

**Roll Call Vote:** Ayes: 6      Nays: 0      Absent: 1      Abstain: 0

**Vote Result:** Motion carried

**Officer Reports.**

Treasurer, Bradley Wooten presented an oral report of the expenditure totals for August 2023.

	August 2023
Payroll & Benefits	\$ 90,744.08
General Checking	\$ 39,434.61
Totals	\$130,178.69

**Executive Director Report.**

The Executive Director's report was dispensed in the trustee packets.

**Adjournment,**

**Motion:** Adjournment of the September 28<sup>th</sup>, 2023 Regular Board Meeting at 8:09 p.m.

**Motioned by:** Trustee Michael Ennis and properly seconded.

**Roll Call Vote:** Ayes: 6      Nays: 0      Absent: 1      Abstain: 0

**Vote Result:** Motion carried



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President, David Upshaw



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Secretary, Myisha Owens

11/2/2023

Approved Date