

ORDINANCE NO. 2023-01

STATE OF ILLINOIS)

COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Myisha Owens, the duly
qualified and acting Secretary of the Board of Library Trustees of the
Broadview Public Library District, Cook County, Illinois, and the keeper of the records
thereof, do hereby certify that attached hereto is a true and correct copy of an
Ordinance entitled:

ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF THE BROADVIEW PUBLIC LIBRARY DISTRICT, COOK COUNTY,
ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND
ENDING JUNE 30, 2024.

Adopted at a meeting of said Board of Trustees held on the 27th day of July, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of July 2023.

Myisha Owens

Myisha Owens
Secretary or Designated Officer, Board of Trustees
Broadview Public Library District

ORDINANCE NO. 2023-01

ORDINANCE PROVIDING FOR BUDGET & APPROPRIATIONS OF THE BROADVIEW PUBLIC
LIBRARY DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1,
2023 AND ENDING JUNE 30, 2024.

WHEREAS, THE Board of Library Trustees of the Broadview Public Library District,
Cook County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this
Board has made the same conveniently available to public inspection for at least thirty [30] days
prior to final acting thereof, and

WHEREAS, a Public Hearing was held as to such Budget on the 27th day of July 2023,
and notice of such hearing was given at least thirty [30] days prior thereto as required by law, and
all other legal requirements have been complied with:

NOW THEREFORE, be it ordained by the Board of Library Trustees of the Broadview
Public Library District, Cook County, Illinois, as follows:

SECTION 1: That the fiscal year of this library district is hereby fixed to begin on July 1, 2023,
and end on June 30, 2024.

SECTION 2: That the following Budget containing an estimate of the amount available and:

expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year and the sum of \$1,787,748.00 [One million seven hundred eighty-seven thousand four hundred forty-eight dollars] or as much thereof as may be authorized by law, is hereby appropriated for the purposes of the Broadview Public Library District, hereinafter specified for said fiscal year.

GRAND TOTAL OF BUDGET & APPROPRIATION:

SECTION 3: Funds in the total amount of \$1,787,748.000 are hereby appropriated for library district purposes.

SECTION 4: This ordinance is effective upon adoption.

ADOPTED this 27th day of July, 2023 pursuant to a roll call as follows:

AYES: **6**
NAYS: **0**
ABSENT: **1**

David Upshaw

David Upshaw
President, or Designated Officer
Broadview Public Library District

ATTEST:

Myisha Owens

Myisha Owens
Secretary, or Designated Officer
Broadview Public Library District

BUDGET & APPROPRIATIONS		FY2024
Acct No.		PROJECTIONS
	GENERAL FUND INCOME	
1140100	Real Estate Taxes	\$1,200,000
1140200	Corporate Replacement Taxes	\$40,000
1540000	Audit Fund	\$4,500
2040000	Bond & Interest Fund	\$250,000
2540000	Building Maintenance Fund	\$30,000
3240000	FICA Fund	\$30,000
3040000	IMRF Fund	\$68,000
3540000	Liability Insurance Fund	\$10,000
4540000	Special Reserve Fund	\$250
5040000	Unemployment Fund	\$2,200
5540000	Workers Comp Fund	\$1,400
1140400	All Grants	\$10,000
4040500	Interest & Dividends	\$80,000
4040000	Library Project	\$250
1240000	Working Cash	\$200
1141000	Patron Generated Usage Fees	\$4,000
1141450	Donations	\$0
1149000	Miscellaneous Revenues	\$2,000
	TOTAL General Fund Income	\$1,732,800

BUDGET & APPROPRIATIONS		FY2024	
Acct No.		BUDGET	APPROP.
	PAYROLL & BENEFITS		
1150101	Wages	\$670,051	\$703,554
3050200	IMRF	\$52,245	\$54,857
3250100	FICA Tax	\$51,259	\$53,822
1150400	Staff Bonuses	\$5,000	\$5,250
1150500	Health/Life Insurance	\$78,499	\$82,424
3554436	Workers Comp	\$1,500	\$1,575
5059100	Unemployment	\$1,000	\$1,050
	TOTAL Payroll & Benefits	\$859,554	\$902,531
	TALENT DEVELOPMENT		
1154115	Workshops & Conferences	\$5,000	\$5,250
1154130	Travel & Mileage	\$1,000	\$1,050
1154135	Staff Memberships	\$5,000	\$5,250
1150450	Staff Recognition	\$1,200	\$1,260
1154125	Tuition Reimbursement	\$33,000	\$34,650
	TOTAL Talent Development	\$45,200	\$47,460
	MATERIALS		
1151165	Print	\$40,000	\$42,000
1151170	AudioVisual	\$10,000	\$10,500
1151175	Periodicals	\$5,000	\$5,250
1151150	Ebooks	\$8,000	\$8,400
1151185	Databases	\$20,000	\$21,000
1151300	Materials Processing	\$6,000	\$6,300
	TOTAL Materials	\$89,000	\$93,450
	EVENTS		
1152025	Events & Programming	\$12,000	\$12,600
1152035	Marketing & Promotion	\$12,400	\$13,020
	TOTAL Events	\$24,400	\$25,620
	LIBRARY BOARD		
1154120	Training	\$500	\$525
1154117	Conferences	\$7,000	\$7,350
1155100	Recording Secretary	\$3,000	\$3,150
1155650	Strategic Partner Donations	\$14,000	\$14,700
1054160	Travel & Mileage	\$2,000	\$2,100
1154155	Memberships	\$1,500	\$1,575
	TOTAL Library Board	\$28,000	\$29,400
	ADMINISTRATION		
1154410	Office & Library Supplies	15,000	\$15,750
1155150	Accounting Services	\$14,000	\$14,700
1154500	Bank Service Charges	\$250	\$263
1150900	Payroll Service Fees	\$1,000	\$1,050
1155500	Human Resource Services	\$3,000	\$3,150
1155250	Grant & Fund Consultant	\$12,000	\$12,600
1154420	Postage	\$2,000	\$2,100
1155350	Legal Fees	\$10,000	\$10,500
1154430	Legal Notices & Ads	\$3,500	\$3,675
1154230	Copier Services	\$12,500	\$13,125
1155505	Executive Director's Discretionary	\$2,000	\$2,100
1550000	Auditor	\$6,000	\$6,300
3550100	Liability Insurance	\$36,945	\$38,792
1153400	Grant Expenditure	\$0	\$0
	TOTAL - Administration	\$118,195	\$124,105

BUDGET & APPROPRIATIONS		FY2024	
Acct No.		BUDGET	APPROP.
	BUILDING MAINTENANCE		
1154440	All Utilities	\$50,000	\$52,500
1154445	Phone/VOIP/Internet	\$11,000	\$11,550
2550110	Janitorial Services	\$35,000	\$36,750
2550100	Building Servicing Agreements	\$70,000	\$73,500
	TOTAL Building Maintenance	\$166,000	\$174,300
	TECHNOLOGY		
1154210	Swan Consortium	\$24,704	\$25,939
1154215	Computer Software	\$10,000	\$10,500
1154220	Tech Hardware	\$11,500	\$12,075
1154235	IT Contractual	\$15,000	\$15,750
1154245	Website Maintenance	\$5,000	\$5,250
	TOTAL Technology	\$66,204	\$69,514
	LIBRARY PROJECT		
4050100	Building Construction Contingency	\$50,000	\$52,500
	TOTAL Library Project	\$50,000	\$52,500
	DEBT SERVICE		
2050200	Bond Principal, Interest, & Fees	\$268,868	\$268,868
	TOTAL Library Project	\$268,868	\$268,868
	TOTAL	\$1,715,421	\$1,787,748