



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes Thursday, June 22nd, 2023, 7:30 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, June 22nd, 2023 at the Broadview Public Library District.

Trustees present for the meeting were:

Vice-President Willie Akins
Treasurer Bradley Wooten
Trustee Venita Mendez

Secretary Myisha Owens
Trustee Stacy Bufford

Trustees absent from the meeting were:

President David Upshaw

A quorum was present and the meeting was called to order at 7:30 pm.

Approval of Agenda

No objections were made and the Thursday, June 22nd, 2023 meeting agenda was approved as published.

Public Comment/Community Announcements

Two public comments were read.

Approval of Minutes

Regular Board Meeting Minutes – Thursday, May 25th, 2023 – accepted as circulated.

Old Business

Trustee Training with Deiters & Todd Consulting

Library Consultants Jim Deiters & Alexander Todd of Deiters & Todd gave a presentation on Trustee duties and responsibilities.

New Business

Discussion: New Study Room Policy

Director, Jack Bower presented the New Study Room policy to the board. Discussion ensued and feedback was shared for future editing.

Approval: Fifth Third Resolutions for new & existing authorized representatives

Director, Jack Bower explained the duties of existing authorized representatives and the addition of new authorized representatives (Trustees Akins, Upshaw and Wooten).

Motion: Approval of Trustees Akins, Upshaw & Wooten as authorized Fifth Third representatives.

Motioned by: Vice-President Willie Akins and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Discussion: FY2024 Budget draft review

Director, Jack Bower presented a tentative FY2024 budget & pay table. Discussion ensued.

Approval: Budget Hearing for July 27, 2023 at 6:30 pm

A date of July 27th, 2023 was set for the Budget & Appropriation Hearing, which gives members of the community an opportunity to contest the proposed upcoming budget.

Motion: Approval of set date for Budget & Appropriation Hearing at 6:30pm, July 27th, 2023.

Motioned by: Vice-President Willie Akins and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Approval: June 2023 Bills

The board reviewed the current month's financial bills for approval.

Motion: Approval of the June 2023 expenditures.

Motioned by: Treasurer Bradley Wooten and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Officer Reports

Treasurer, Bradley Wooten presented an oral report of the expenditure totals for May 2023.

	May 2023
Payroll & Benefits	\$ 61,463.91
General Checking	\$148,106.02
Totals	\$209,569.93

Executive Director Report,

The Executive Director's report was dispensed in the trustee packets.

Executive Session,

Motion: Move to executive session at 9:25 pm
Motioned by: Treasurer Bradley Wooten and properly seconded.
Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0
Vote Result: Motion carried

The Board reconvened to Open Session at 9:36 pm.

Trustees present for the meeting were:

Vice-President Willie Akins	Secretary Myisha Owens
Treasurer Bradley Wooten	Trustee Stacy Bufford
Trustee Venita Mendez	

Trustees absent from the meeting were:

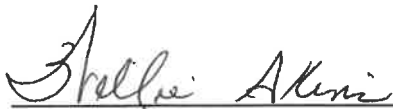
President David Upshaw

Approval of Items Discussed In Closed Session,

Regular Board Meeting Executive Session Minutes – Thursday, May 25th, 2023 – accepted as circulated.

Adjournment,

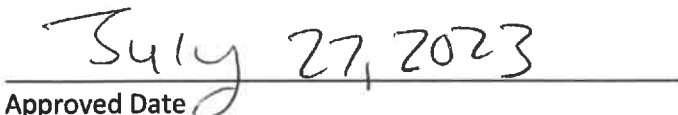
Motion: Adjournment of the June 22nd, 2023 Regular Board Meeting at 9:37 p.m.
Motioned by: Treasurer Bradley Wooten and properly seconded.
Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0
Vote Result: Motion carried



Vice President, Willie Akins



Secretary, Myisha Owens



Approved Date