



# Broadview Public Library District

*Community-centered, world-focused learning in the heart of Broadview*

## Broadview Public Library District Regular Board Meeting Minutes Thursday, October 27<sup>th</sup>, 2022 - 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, October 27<sup>th</sup>, 2022. The meeting was called to order at 7:05 pm.

Trustees present for the meeting were:

Vice-President Robert Jones

Secretary Willie Akins

Trustee Stacy Bufford

Trustee Mike Ennis

Trustee David Upshaw

Trustees not present for the meeting were:

President Eric Cummings

Treasurer ShaRhonda Dawson

Approval of Agenda

Agenda item 6b was amended to reflect open interest to all Board Trustees wanting to attend the Joint Conference of Librarians of Color.

Approval of Minutes

Budget Hearing Meeting Minutes – Thursday, September 22<sup>nd</sup>, 2022 – accepted as circulated.

Regular Board Meeting Minutes – Thursday, September 22, 2022 – accepted as circulated.

Executive Session Minutes – Thursday, September 22<sup>nd</sup>, 2022 – accepted as circulated.

Facility Planning Committee Meeting Minutes – Wednesday, October 5<sup>th</sup>, 2022 – accepted as circulated.

Old Business

**Approval: Parental Leave Policy**

Director Jack Bower relayed revisions made to the policy from its initial introduction in September 2022.

**Motion:** Approval of the Parental Leave Policy

**Motioned by:** Vice-President Robert Jones and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

***Discussion: Facility Planning Committee Report***

Vice President Robert Jones briefed the Board on details of the Facility Planning Committee Meeting that took place on Wednesday, October 5<sup>th</sup>, 2022.

***Approval: Hiring Shales McNutt Construction for Pre-Construction Services (cost based on pro. scope)***

Director, Jack Bower explained the breakdown of fees and scope of the project.

**Motion:** Hiring Shales McNutt Co. for Pre-Construction Services for \$10,597.00  
(cost based on project scope)

**Motioned by:** Vice-President Robert Jones and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

**New Business**

***Approval: Ordinance 2022-05, Prohibiting Discrimination in Library Contracts and Unlawful Employment Practices.***

Director, Jack Bower briefed the Board on the Ordinance which requires certain standards and/or goals to be met regarding small women or minority owned enterprises.

**Motion:** Approval of Ordinance 2022-05, prohibiting discrimination in library contracts and unlawful employment practices.

**Motioned by:** Vice-President Robert Jones and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

***Approval: Board Trustees (those interested) in attending the Joint Conference of Librarians of Color, February 8-12, 2023.***

The board discussed the possibility of which Trustees and/or Staff that may be interested in attending the conference. No actions were taken.

**Motion:** Approval of Board Trustees (those interested) in attending the Joint Conference of Librarians of Color, February 8-12, 2023.

**Motioned by:** Vice-President Robert Jones and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

***Appointment: Election Officials to assist District Secretary for Trustee Candidate Filings December 12-19, 2022 for April 4, 2023 Consolidated Election***

The Board is to approve the appointment of parties and/or staff to aid the District Secretary in Candidate filings for the April 2023 Election.

**Motion:** Approval of Election Officials to assist District Secretary for Trustee Candidate Filings December 12-19, 2022 for April 4, 2023 Consolidated Election.

**Motioned by:** Vice-President Robert Jones and properly seconded.

**Roll Call Vote:** Ayes: 5      Nays: 0      Absent: 2      Abstain: 0

**Vote Result:** Motion carried

***Approval: October 2022 Bills***

The board reviewed the current month's financial expenditures for approval with the addition of a \$500 strategic partner donation to the Scholarship.

**Motion:** Approval of the October 2022 expenditures to be paid.

**Motioned by:** Vice-President Robert Jones and properly seconded.

**Roll Call Vote:** Ayes: 5 Nays: 0 Absent: 2 Abstain: 0

**Vote Result:** Motion carried

**Officer Reports,**

Vice President, Robert Jones presented an oral report of the expenditures for September 2022.

	September 2022
<b>Payroll &amp; Benefits</b>	<b>\$97,201.61</b>
General Checking	<b>\$36,742.29</b>
Bonds/Construction	<b>\$ .00</b>
<b>Totals</b>	<b>\$133,943.90</b>


**Executive Director Report,**

The Executive Director's report was dispensed among trustee board packets.

Vice President Robert Jones motioned to adjourn at 7:45 pm.



Acting President, Robert Jones



Secretary, Willie Akins

*Nov. 17 2022*

Approved Date