

Broadview Public Library District Regular Board Meeting Minutes Thursday, February 24th, 2022, 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, February 24th, 2022. The meeting was called to order at 7:04 pm.

Trustees present for the meeting were:

President Eric Cummings Secretary Willie Akins Trustee David Upshaw Vice-President Robert Jones Trustee Stacy Bufford

<u>Trustees absent for the meeting were:</u>

Treasurer ShaRhonda Dawson

Approval of Agenda,

The agenda was approved as published.

Approval of Minutes,

Regular Board Meeting Minutes - Thursday, January 27th, 2022 - accepted as circulated.

Old Business,

Construction Update.

President Cummings reported no current updates at the moment.

New Business,

Discussion: Submitted Lower Level Proposals

President Cummings relayed that the library had received two proposals to investigate the cause of the lower level flooding which were dispensed in Trustee packets. President Cummings was currently awaiting a third proposal that would be received in the coming days. Trustee Bufford suggested ABC Plumbing, Sewer, Heating, Cooling and Electric as a fourth prospect for a proposal.

Phone: (708) 345-1325

Fax: (708) 345-0302

Discussion: Television Appearance by the BPLD.

President Cummings received an email from a television program company wanting to highlight the Library in a segment relating to businesses in local communities. In what sounded like a good publication opportunity for the Library, President Cummings wanted input from the board. Discussion ensued.

Approval: Job Interview Questions for March Meeting.

Trustees reviewed questions and specifics of interview questions for the Director job interview.

Motion: Approval of job interview questions for March 2022 Board Meeting.

Motioned by: Vice-President Robert Jones and properly seconded.

Superseded Motioned by: President Eric Cummings to replace wording of "struggles" with "challenges"

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Approval: Email Response to Travelers about \$13,696.30 Settlement Offer.

A settlement offer for payment was received from Travelers Casualty & Surety Company in the amount of \$13,696.30. A submission of payment would finalize and close out the construction project contract.

Motion: Approval of the Travelers Settlement Offer for payment in the amount of \$13,696.30.

Motioned by: Vice-President Robert Jones and properly seconded.

Superseded Motioned by: President Eric Cummings to send correspondence email to Travelers requesting the 2019 closeout information.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Discussion: 2022 ALA Conference in Washington

The board discussed attending participants for the upcoming ALA Conference in Washington DC.

Approval: February 2022 Bills

The board reviewed the current month's financial expenditures for approval.

Motion: Approval of the February 2022 expenditures to be paid.

Motioned by: Vice-President Robert Jones and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Officer Reports,

President, Eric Cummings presented an oral report of the expenditures for January 2022.

	January 2022 \$45,825.51 \$63,419.63	
Payroll & Benefits		
General Checking		
Bonds/Construction	\$.00	
Totals	\$109,245.14	

Assistant Director Report

The Assistant Director's report was dispensed among trustee board packets.

Executive Session

Motion: Move to executive session at 8:03 pm

Motioned by: Vice-President Robert Jones and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

The Board reconvened back to Open Session at 8:10 pm.

<u>Trustees present for the meeting were:</u>

President Eric Cummings Vice-President Robert Jones

Secretary Willie Akins Trustee Stacy Bufford

Trustee David Upshaw

Trustees absent for the meeting were:

Treasurer ShaRhonda Dawson

Approval of Items Discussed in Closed Session

President Cummings mentioned the addition of a new candidate for the director position. The board also discussed how candidate interviews would take place, suggestions of in person interviews were brought up.

Regular Board Meeting Minutes (Executive Session) – Thursday, January 27th, 2022 – accepted as circulated.

President Eric Cummings motioned to adjourn at 8:11 pm.

President, Eric Cummings	
Ble Him	
Secretary, Willie Akins	
3-24-22	
Approved Date	