



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes Thursday, April 28th, 2022, 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, April 28th, 2022. The meeting was called to order at 7:19 pm.

Trustees present for the meeting were:

President Eric Cummings

Secretary Willie Akins

Trustee Stacy Bufford

Vice-President Robert Jones

Treasurer ShaRhonda Dawson – departed at 8:35pm

Trustee David Upshaw

Approval of Agenda,

The agenda was approved as published.

Approval of Minutes,

Regular Board Meeting Minutes – Thursday, March 24th, 2022 – accepted as circulated.

Old Business,

Discussion: Retaining Attorney for Construction Project

Treasurer, ShaRhonda Dawson is currently still seeking and considering recommendations for a new law firm. The prior firm contacted by Treasurer Dawson has yet to correspond to emails or calls.

New Business,

Information: Presentation of the Working FY2023 Budget & Appropriation Ordinance 2022-01

Interim Director, Robert Lafferty presented the first draft of FY2023 Budget & Appropriation Ordinance 2022-01. Discussion ensued and questions were raised regarding Grants & Grant Writers.

Approval: Juneteenth Sponsorship Expenditure.

The board agreed on a sponsorship sum of \$3,333.00 for the 2022 Broadview Juneteenth Event.

Motion: Approval of the 2022 Juneteenth Sponsorship Expenditure.

Motioned by: Vice-President Robert Jones and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 0 Abstain: 0
Vote Result: Motion carried

Approval: Travel Policy.

The board reviewed the BPLD Travel Policy before making arrangements for the 2022 Washington DC ALA Conference. Changes to the policy included alterations of meals & snacks being limited to \$125 per day, a new addition now requiring valid reasoning for valet parking, hotel expenses not exceeding current conference rates, and deletions of paragraphs detailing “reasonable gifts”, meals with others and having council with the director prior to attending travel.

Motion: Approval of the BPLD Travel Policy with listed changes.

Motioned by: Trustee David Upshaw and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Approval: 2022 ALA Conference in Washington DC Board Trustee Attendance.

Discussion ensued and after consideration the only Trustee able to attend the 2022 ALA Conference was President, Eric Cummings.

Motion: Approval of Board Trustee Attendance for the 2022 ALA Conference in Washington.

Motioned by: Vice-President Robert Jones and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Approval: April 2022 Bills

The board reviewed the current month’s financial expenditures for approval. President Cummings inquired about the Klein Thorpe & Jenkins expense.

Motion: Approval of the April 2022 expenditures to be paid.

Motioned by: Vice-President Robert Jones and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Officer Reports.

President, Eric Cummings presented an oral report of the expenditures for March 2022.

	March 2022
Payroll & Benefits	\$70,323.34
General Checking	\$32,148.20
Bonds/Construction	\$.00
Totals	\$102,471.54

Assistant Director Report

The Assistant Director’s report was dispensed among trustee board packets.

Executive Session

Motion: Move to executive session at 8:57 pm
Motioned by: Vice-President Robert Jones and properly seconded.
Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0
Vote Result: Motion carried

The Board reconvened back to Open Session at 9:32 pm.

Trustees present for the meeting were:

President Eric Cummings	Vice-President Robert Jones
Secretary Willie Akins	Trustee Stacy Bufford
Trustee David Upshaw	

Trustees absent for the meeting were:


Treasurer ShaRhonda Dawson

Approval of Items Discussed in Closed Session

The board chose to table selection of a candidate for the Executive Director vacancy until May 28th, 2022.

Regular Board Meeting Minutes (Executive Session) – Thursday, March 24th, 2022 – accepted as circulated.

President Eric Cummings motioned to adjourn at 9:33 pm.



President, Eric Cummings



Secretary, Willie Akins

May 26 2022

Approved Date