



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes Thursday, October 22, 2020, 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, October 22nd, 2020 via Zoom Video Conferencing. The meeting was called to order at 7:00 pm.

Trustees present for the meeting were:

President Eric Cummings

Vice-President Lincoln Taylor

Secretary Willie Akins

Trustee Marquette Smith

Trustee David Upshaw

Trustee Robert Jones

Approval of Agenda,

President Eric Cummings approved the Thursday, October 22nd, 2020 meeting agenda as circulated.

Approval of Minutes,

Regular Board Meeting Minutes – Thursday, October 1st, 2020, 7:00 pm – approved as circulated.

Regular Board Meeting Minutes (Executive Session) – Thursday, October 1st, 2020, 7:00 pm – approved as circulated.

Old Business,

Appointment of Board Treasurer

Trustee Robert Jones respectfully declined the Chair of Board Treasurer. As it stands the Chair of Board Treasurer remains vacant. Trustee David Upshaw recommended until the chair be filled that all financial information and/or presentations be handled by library accountant Kelly Zabinski.

Information: Final review for Website Contractors

Board discussed details of website contractors, one being chose to soon be hired to re-design the library website.

Information: Air Quality update for lower level.

2226 S. 16th Ave.
Broadview, IL 60155

www.broadviewlibrary.org

Phone: (708) 345-1325
Fax: (708) 345-0302

Acting Director Robert Lafferty briefed the board on the results of the air quality testing performed on the lower level. Discussion ensued.

Approval: Ordinance 2020-02: Budget & Appropriations for FY2021

The Board of Trustees posed no questions or objections to the approval of the Budget & Appropriations for FY2021.

Motion: Approval of the FY2021 Budget & Appropriations.
Motioned by: Trustee Robert Jones and properly seconded.
Roll Call Vote: Ayes: 6 Nays: 0 Absent: 0 Abstain: 0
Vote Result: Motion carried

Approval: Library as a polling place for November 3rd, 2020

The Board discussed safety options of having the library host as a polling site for the November 3rd, 2020 Election. Village Clerk, Mr. Kevin McGrier relayed the safety protocol for residents and election officials for that day.

Motion: Approval of the library as a polling place for the November 3rd, 2020 Election.
Motioned by: Trustee Robert Jones and properly seconded.
Roll Call Vote: Ayes: 5 Nays: 0 Absent: 0 Abstain: 1
Vote Result: Motion carried

New Business,

Approval: October 2020 Bills

The board reviewed the current month's financial bills for approval.

Motion: Approval of the October 2020 Bills to be paid.
Motioned by: Secretary Willie Akins and properly seconded.
Roll Call Vote: Ayes: 6 Nays: 0 Absent: 0 Abstain: 0
Vote Result: Motion carried

Approval: Intergovernmental Agreement Resolution for Coronavirus Relief Funds

The Intergovernmental Agreement Resolution for Coronavirus Relief Funds acts as supplemental funds that the library would apply to receive to aid in additional help of PPE or Coronavirus-related purchases.

Motion: Approval of Intergovernmental Agreement Resolution for Coronavirus Relief Funds.
Motioned by: Trustee Robert Jones and properly seconded.
Roll Call Vote: Ayes: 6 Nays: 0 Absent: 0 Abstain: 0
Vote Result: Motion carried

Approval: State Holiday, Election Day November 3rd, 2020 as a paid holiday for most staff if Item 5E (Approval of library as a polling place) is approved.

With the library being approved as a polling site, the board discussed being closed as a paid holiday for employees not working as polling site assistants.

Motion: Approval of State Holiday, Election Day November 3rd, 2020 as a paid holiday for most staff if Item 5E (Approval of library as a polling place).

Motioned by: Secretary Willie Akins and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 0 Abstain: 0

Vote Result: Motion carried

Approval: Outstanding Change Orders

The board discussed the possibility of paying the outstanding balance for work completed by Dewberry & Vertex that was not directly approved by the Board of Trustees.

Motion: Approval of payment for Outstanding Change Orders.

Motioned by: Trustee Robert Jones and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 0 Abstain: 0

Vote Result: Motion carried

Information: Construction Update

Acting Director Robert Lafferty relayed information of updates taking place on work being completed and work that is left to be completed from the remaining work punch list.

Officer Reports,

Board President, Eric Cummings presented an oral report of the expenditures for September 2020.

	September 2020
Payroll and Benefits	\$46,652.23
General – Checking	\$23,777.51
Construction	\$21,369.39
Totals	\$91,799.13

Assistant Director Report

The Assistant Director's report was included in the trustee packets.

Motion: Move to executive session at 8:38 pm

Motioned by: Trustee Marquetta Smith and properly seconded.

Roll Call Vote: Ayes: 6 Nays: 0 Absent: 0 Abstain: 0

Vote Result: Motion carried

The Board reconvened back to Open Session at 8:57 pm.

Trustees present for the meeting were:

President Eric Cummings

Secretary Willie Akins

Trustee Marquetta Smith

Trustee David Upshaw

Trustee Robert Jones

Trustees absent for the meeting were:

Vice-President Lincoln Taylor

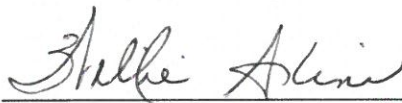
Approval of Items Discussed In Closed Session

The board reviewed applicants for the open Executive Director position.

President Eric Cummings motioned to adjourn at 8:59 pm.



President, Eric Cummings



Secretary, Willie Akins

11-19-2020

Approved Date