



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes Thursday, October 1, 2020, 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, October 1st, 2020 via Zoom Video Conferencing. The meeting was called to order at 7:05 pm.

Trustees present for the meeting were:

President Eric Cummings

Secretary Willie Akins

Trustee David Upshaw

Vice-President Lincoln Taylor – departed mtg at an unknown time

Trustee Marquetta Smith

Trustees absent for the meeting were:

Trustee Robert Jones

Approval of Agenda,

President Eric Cummings approved the Thursday, October 1, 2020 meeting agenda in its present condition.

Approval of Minutes,

Regular Board Meeting Minutes – Thursday, August 27th, 2020, 7:00 pm – approved as circulated.

Old Business,

Approval: Election of Board Treasurer

Motion: Approval of appointment for the Board Treasurer.

Motioned by: Vice President Lincoln Taylor and properly seconded.

Superseded Motion: Table appointment of Board Treasurer until October 22nd 2020

Motioned by: President Eric Cummings and properly seconded.

Roll Call Vote: Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

Vote Result: Motion carried

Information: Presentation of Potential Website Contractor Previous Projects (sample websites)

President Eric Cummings allowed Trustees to review presentation information in their packets for discussion on October 22nd 2020.

Discussion: Change Order Payments

Board trustees discussed and agreed that payment would not be issued for certain work done by Vertex/Dewberry that was not board approved.

Discussion: Cleaning & Air Quality Information from Spring Flooding.

Acting Director Robert Lafferty briefed the board on the results of the carpet cleaning performed and discussion ensued of possible air quality testing.

Information: Analysis of Tentative Budget for FY2021

President Cummings discussed the Tentative FY2021 Budget line items with trustees. It was recommended that President Cummings meet with The Acting Director and The Accountant to review and discuss the previous year's budget and grasp an idea of how to restructure the FY2021 budget if needed.

New Business,

Approval: September 2020 Bills

The board reviewed the current month's financial bills for approval.

Motion: Approval of the September 2020 Bills to be paid with the exception of the Klein Thorpe & Jenkins and Dewberry invoices until further details can be provided.

Motioned by: Secretary Willie Akins and properly seconded.

Roll Call Vote: Ayes: 4 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried

Approval: The Library as a polling place for the November 3rd, 2020 Election

The board discussed possible options of the library safely hosting as a polling place in November.

Motion: Approval of the library being a polling place for the November 3rd, 2020 Election.

Motioned by: Trustee Marquetta Smith and properly seconded.

Superseded Motion: Table approval of the library polling place until October 22nd, 2020

Motioned by: President Eric Cummings and properly seconded

Roll Call Vote: Ayes: 4 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried

Approval: The Broadview Public Library District moving back to regular hours with specific actions regarding Covid-19

President Cummings proposed ideas of a schedule and plans related to staff and public safety for the library to extend its hours of operation to the public.

Motion: Approval of the library moving back to regular hours with specific actions regarding Covid-19.

Motioned by: Trustee David Upshaw and properly seconded.

Superseded Motion: Table plans of the library moving back to regular hours with Covid-19 safety precautions until November 19th, 2020

Motioned by: President Cummings and properly seconded

Roll Call Vote: Ayes: 4 Nays: 0 Absent: 2 Abstain: 0

Vote Result: Motion carried

Information: Construction Update

President Eric Cummings chose to remove this item from the agenda until further information could be gathered from the proper construction sources.

Officer Reports,


Assistant Director, Robert Lafferty presented an oral report of the expenditures for August 2020.

	August 2020
Payroll and Benefits	\$61,711.43
All Other Expenditures-Total	<u>\$12,737.50</u>
General – Checking	\$12,737.50
Construction	\$0.00
Totals	\$74,448.93

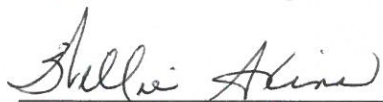
Assistant Director Report

The Assistant Director's report was included in the trustee packets.

President Eric Cummings motioned to adjourn at 8:42 pm.



President, Eric Cummings



Secretary, Willie Akins

10/22/20

Approved Date