



Broadview Public Library District

Community-centered, world-focused learning in the heart of Broadview

Broadview Public Library District Regular Board Meeting Minutes (Open Session) Thursday, July 23rd, 2020, 7:00 pm

A Regular Board Meeting of the Broadview Public Library District Board of Trustees was held on Thursday, July 23rd, 2020 at the Schroeder Park District. The meeting was called to order at 7:11 pm.

Trustees present for the meeting were:

President Eric Cummings

Secretary Willie Akins – phoned in

Trustee Robert Jones

Trustee David Upshaw

Trustee Marquetta Smith

Trustees absent for the meeting were:

Vice President Lincoln Taylor

Resignation letter received from Treasurer Katrina Arnold on July 23, 2020 prior to Board Meeting

Approval of Minutes,

Regular Board Meeting Minutes – Thursday, February 27th, 2020, 7:00 pm – approved as circulated

New Business,

Approval: February – July 2020 Bills

The board officially approved the February – June 2020 bills that were already processed and reviewed the bills to be paid for July 2020.

Motion: Approval of the February – July 2020 financial bills.

Motioned by: Trustee Robert Jones and properly seconded.

Roll Call Vote: Ayes: **5** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

Discussion: Fiscal Budget

President Cummings recommended consulting with accountant Kelly Zabinski to get a better understanding of the budget drafting amidst the resignation of Treasurer, Katrina Arnold and Executive Director, Keisha Hester.

Discussion: Grand Opening Agenda

It was agreed that for the time being the Grand Opening Ceremony for the re-opening of the library would be postponed until the state reaches at least a Stage 5 of safety.

Approval: Resolution to pass IMRF Credit for furloughed employees

A resolution to be approved to credit the IMRF accounts for the current furloughed employees.

Motion: Approval of resolution to pass IMRF Credit for furloughed employees.

Motioned by: Trustee Robert Jones and properly seconded.

Roll Call Vote: Ayes: **5** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

Motion: Table items 5e – 5g (FY21 Budget approved for 30 day posting, FY21 budget hearing date approval, and FY21 board meeting dates approval) and move them to the next board meeting taking place in August 2020.

Motioned by: President Eric Cummings and properly seconded.

Roll Call Vote: Ayes: **5** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

Approval: Non-Resident Library Card Ordinance

The board renewed the annual Non-Resident Library Card Ordinance. No changes were made.

Motion: Approval of the Non-Resident Card Ordinance.

Motioned by: Trustee Robert Jones and properly seconded.

Roll Call Vote: Ayes: **5** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

Approval: .02 Building Maintenance Ordinance

The .02 building maintenance ordinance entails maintenance aside from the regular tax levy.

Motion: Approval of the .02 Building Maintenance Ordinance.

Motioned by: Trustee Robert Jones and properly seconded.

Roll Call Vote: Ayes: **5** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

Approval: Financial Policies

Motion: Table Financial Policies until the August 27th board meeting.

Motioned by: Trustee Robert Jones and properly seconded.

Roll Call Vote: Ayes: **5** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

Approval: Newsletter Mailing Solution

The board discussed the option of mailing two newsletters. The first being a special newsletter to residents and the second being our regular quarterly newsletter.

Motion: Approving the newsletter mailing solution

Motioned by: Trustee Robert Jones and properly seconded.

Roll Call Vote: Ayes: **5** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

Discussion: Live Stream Meetings

The board determined on Zoom being a reliable option for holding online board meetings.

Officer Reports,

The presentation of expenditures was tabled until the August 2020 board meeting.

Information,

President Cummings received a field report from Jeff Keppler at Dewberry before the meeting listing the items left to be completed by Vertex to close out the construction project. President Cummings informed the board he would be sharing that report via email after the meeting.

Executive Director Report

The Director's report was included in the trustee packets.

Motion: Move to executive session at 7:51 pm

Motioned by: President Eric Cummings and properly seconded.

Roll Call Vote: Ayes: **5** Nays: **0** Absent: **1** Abstain: **0**

Vote Result: Motion carried

The Board reconvened back to Open Session at 7:58 pm.

Trustees present for the meeting were:

President Eric Cummings

Secretary Willie Akins – phoned in

Trustee Robert Jones

Trustee David Upshaw

Trustee Marquetta Smith

Trustees absent for the meeting were:

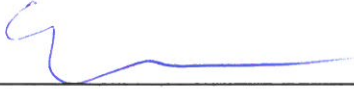
Vice President Lincoln Taylor

Approval of Items Discussed In Closed Session

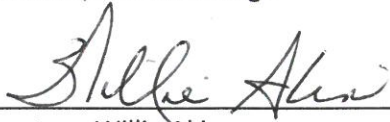
Regular Board Meeting Minutes (Closed Session) – Thursday, February 27th, 2020, 7:00 pm –

approved as circulated.

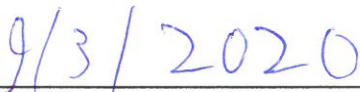
President Eric Cummings motioned to adjourn at 7:59 pm.



President, Eric Cummings



Secretary, Willie Akins



Approved Date