

BROADVIEW PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
July 19, 2007

1. CALL TO ORDER:

President, Marva Newman called the meeting to order at 7:00p.m.

2. ROLL CALL:

Present:	Marva Newman	Also Present:	Carl J. Caruso
	Verna Williams		Latreta Foster
	Jerome Reed		
	Teresa Tyson	Absent:	Bill Fates
	Joyce Lewis		
Excused	Valarie Watkins		
Absent:	Dorothy Thomas		
Unexcused			
Absent:			

3. OATH OF OFFICE

Jerome Reed performed the oath of office.

4. APPOINTED TRUSTEES

Teresa Tyson motioned to appoint Jerome Reed as Trustee of the Broadview Public Library. Verna Williams seconded the motion.

Voice vote: 5 Ayes 0 Nays 0 Abstain 2 Absent

5. PRESENTATIONS:

None.

6. APPROVAL OF MINUTES:

Joyce Lewis motioned to accept, with corrections, the June 27, 2007 Library Board minutes. Verna Williams seconded the motion.

Voice vote: 5 Ayes 0 Nays 1 Abstain 2 Absent

7. EXECUTIVE DIRECTOR'S REPORT:

Internet and email usage was 704 for the month.

Collection size is 86,000.

Non-resident usage is 9.0%.

Circulation year to date is 105,240 a 10.3% increase from previous years.

8. APPROVAL OF PURCHASE ORDER:

Verna Williams motioned to accept Purchase Order L796 in the amount of \$3,316.00. Teresa Tyson seconded the motion.

Roll Call:	Marva Newman	Aye
	Joyce Lewis	Aye
	Verna Williams	Aye
	Teresa Tyson	Aye
	Jerome Reed	Aye

Voice vote: 5 Ayes 0 Nays 0 Abstain 2 Absent

9. PRESENTATION OF EXPENDITURES:

The Finance Committee has reviewed and approved the vouchers for the month of June 2007. The expenditures are as follows:

Payroll	\$31,640.61
Checks	22,692.86
Manual Checks	<u>1,869.31</u>
	\$56,202.78

10. BOARD COMMUNICATION – EDUCATION – INFORMATION

Broadview Park District requested sponsors for the Back-to-School festival.

Joyce Lewis motioned to support the Broadview Park District's Back-to-School festival in the amount of \$100. Verna Williams seconded the motioned.

Roll Call:	Joyce Lewis	Aye
	Marva Newman	Aye
	Verna Williams	Aye
	Teresa Tyson	Aye
	Jerome Reed	Aye

Voice vote: 5 Ayes 0 Nays 0 Abstain 2 Absent

11. COMMITTEE REPORTS

None.

12. UNFINISHED BUSINESS**13. NEW BUSINESS**

- Joyce Lewis motioned to accept the revised Interlibrary Loan Policy. Teresa Tyson seconded the motion.

Roll Call:	Joyce Lewis	Aye
	Marva Newman	Aye
	Verna Williams	Aye
	Teresa Tyson	Aye
	Jerome Reed	Aye

Voice vote: 5 Ayes 0 Nays 0 Abstain 2 Absent

14. PUBLIC COMMENT

None.

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT

Jerome Reed moved to adjourn and Verna Williams seconded the motion. The meeting adjourned at 7:31 pm.

Marva Newman
President

Teresa Tyson
Secretary