

BROADVIEW PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
May 17, 2007

**1. CALL TO ORDER:**

President, Marva Newman called the meeting to order at 7:01p.m.

**2. ROLL CALL:**

Present:	Marva Newman	Also Present:	Carl J. Caruso
	Verna Williams		Latreta Foster
	Valarie Watkins		Bill Fates
	Teresa Tyson	Absent:	
	Jerome Reed		
:			
Excused	Dorothy Thomas		
Absent:			
Unexcused	Joyce Lewis		
Absent:			

**3. PRESENTATIONS:**

Bill Fates presented the presented the financial information for the 10<sup>th</sup> month into the fiscal year.

April 2007

Income year to date	\$960,719.12
Expenses year to date	<u>574,364.27</u>
Revenue over expenses	\$386,354.85

**4. APPROVAL OF MINUTES:**

Tabled until next month.

**5. EXECUTIVE DIRECTOR'S REPORT:**

Internet and email usage was 557 for the month.

Collection size is 86,696.

Non-resident usage is 11.2%.

Circulation year to date is 87,488 a 12.3% increase from previous years.

There were 611 internet, email, and Wi-Fi users in the month of April.

On June 4, 2007 there will be a Public Hearing regarding TIFF's in Broadview.

Employees recommended using FSA for health care benefits.

**6. APPROVAL OF PURCHASE ORDER:**

Valarie Watkins motioned to accepted Purchase Order L794 in the amount of \$5,937.00. Teresa Tyson seconded the motion.

Roll Call:	Marva Newman	Aye
	Jerome Reed	Aye
	Verna Williams	Aye
	Teresa Tyson	Aye
	Valarie Watkins	Aye

Voice vote:    5 Ayes            0 Nays            0 Abstain            2 Absent

**7. PRESENTATION OF EXPENDITURES:**

The Finance Committee has reviewed and approved the vouchers for the month of April. The expenditures are as follows:

Payroll	\$31,142.64
Checks	20,080.27
Manual Checks	<u>2,503.66</u>
	\$53,726.57

**8. BOARD COMMUNICATION – EDUCATION – INFORMATION**

- An article in the ILA Reporter regarding the Illinois General Assembly Public Act 94-1058, which amends the Open Meetings Act.

**9. COMMITTEE REPORTS**

None.

**10. UNFINISHED BUSINESS**

None.

**11. NEW BUSINESS**

- The Library 2007/2008 budget will be adopted at the June meeting.

**12. ORDINANCE NO. 2007-1:**

Valarie Watkins motioned to dispense with the reading of Ordinance No. 2007-1 authorizing public library non-resident cards. Verna Williams seconded the motion.

Roll Call:	Jerome Reed	Aye
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Marva Newman	Aye
Verna Williams	Aye
Teresa Tyson	Aye
Valarie Watkins	Aye

Voice vote:    5 Ayes            0 Nays            0 Abstain            2 Absent

Valarie motioned to accept Ordinance No. 2007-1 authorizing public library non-resident cards. Verna Williams seconded the motion.

Roll Call:	Jerome Reed	Aye
	Marva Newman	Aye
	Verna Williams	Aye
	Teresa Tyson	Aye
	Valarie Watkins	Aye

Voice vote:    5 Ayes            0 Nays            0 Abstain            2 Absent

### **13. PUBLIC COMMENT**

None.

### **14. EXECUTIVE SESSION**

None.

### **15. ADJOURNMENT**

Valarie Watkins moved to adjourn and Teresa Tyson seconded the motion. The meeting adjourned at 7:45pm.

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Marva Newman  
President

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Jerome Reed  
Secretary