

BROADVIEW PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
February 21, 2008

1. CALL TO ORDER:

President, Marva Newman called the meeting to order at 7:05p.m.

2. ROLL CALL:

Present:	Jerome Reed	Also Present:	Carl J. Caruso
	Teresa Tyson		Latreta Foster
	Valarie Watkins		Bill Fates
	Joyce Lewis		
	Dorothy Thomas	Absent:	
	Marva Newman		
	Joyce Lewis		

Excused Verna Williams

Absent:

3. PRESENTATIONS:

Bill Fates presented the financial information for the 7th month of the fiscal year.

January 2008

Income year to date	\$537,754.02
Expenses year to date	<u>418,155.84</u>
Revenue over expenses	119,598.18

4. APPROVAL OF MINUTES:

Jerome Reed motioned to accept the January 17, 2008 Board minutes. Teresa Tyson seconded the motion.

Voice vote: 6 Ayes 0 Nays 1 Abstain 1 Absent

5. EXECUTIVE DIRECTOR'S REPORT:

Internet and email usage was 718 for the month.

Collection size is 85,000.

Non-resident usage is 8%.

Circulation year to date is 63,000 a 2.7% increase from previous years.

The new Library District Act was effective on January 1, 2008.

6. APPROVAL OF PURCHASE ORDER:

Joyce Lewis motioned to accepted Purchase Order L802 in the amount of \$4,052.00. Valarie Watkins seconded the motion.

Roll Call:	Valarie Watkins	Aye
	Teresa Tyson	Aye
	Marva Newman	Aye
	Jerome Reed	Aye
	Dorothy Thomas	Aye
	Joyce Lewis	Aye

Voice vote: 6 Ayes 0 Nays 0 Abstain 1 Absent

7. PRESENTATION OF EXPENDITURES:

The Finance Committee has reviewed and approved the vouchers for the month of January. The expenditures are as follows:

Payroll	\$30,310.09
Checks	17,700.46
Manual Checks	<u>1,628.18</u>
	\$49,638.73

8. BOARD COMMUNICATION – EDUCATION – INFORMATION

None.

9. COMMITTEE REPORTS

None.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

Joyce Lewis motioned to accept Versatile’s proposal for security cameras with the clarifications that were specified. Valerie Watkins seconded the motion.

Roll Call:	Valarie Watkins	Aye
	Teresa Tyson	Aye
	Marva Newman	Aye
	Jerome Reed	Aye
	Dorothy Thomas	Aye
	Joyce Lewis	Aye

Voice vote: 6 Ayes 0 Nays 0 Abstain 1 Absent

12. PUBLIC COMMENT

Mrs. McGill asked for the Library Board to review its computer usage policy for children under the age of 14.

13. EXECUTIVE SESSION

None.

14. ADJOURNMENT

Valarie Watkins moved to adjourn and Teresa Tyson seconded the motion. The meeting adjourned at 8:06 pm.

Marva Newman, President

Teresa Tyson, Secretary