

BROADVIEW PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
January 18, 2007

1. CALL TO ORDER:

President, Marva Newman called the meeting to order at 7:02p.m.

2. ROLL CALL:

| | | | |
|----------|-----------------|---------------|----------------|
| Present: | Valarie Watkins | Also Present: | Carl J. Caruso |
| | Marva Newman | | Bill Fates |
| | Dorothy Thomas | | Latreta Foster |
| | Joyce Lewis | Absent: | |
| | Verna Williams | | |
| | Teresa Tyson | | |
| Excused | Jerome Reed | | |
| Absent: | | | |

3. PRESENTATIONS:

Chris Huntington and Dan Graham made a presentation to the Board on Wireless technology for the Broadview Public Library

Bill Fates presented the presented the financial information and the audit for the 2006/2007 fiscal year.

December 31, 2006

| | |
|-----------------------|--------------|
| Income year to date | \$506,500.71 |
| Expenses year to date | 367,057.63 |
| Revenue over expenses | 139,443.06 |

4. APPROVAL OF MINUTES:

Valarie Watkins motioned to accept, with corrections, the November 16, 2006 Board minutes. Joyce Lewis seconded the motion.

Voice vote: 6 Ayes 0 Nays 0 Abstain 1 Absent

5. EXECUTIVE DIRECTOR'S REPORT:

Internet and email usage was 7,776 for the year.

Collection size is 85,470.

Non-resident usage is 11%.

Circulation year to date is 51,973 a 14.6% increase from previous years.

6. APPROVAL OF PURCHASE ORDER:

Valarie Watkins motioned to accepted Purchase Order L790 in the amount of \$3,088.00. Joyce Lewis seconded the motion.

| | | |
|------------|-----------------|-----|
| Roll Call: | Valarie Watkins | Aye |
| | Teresa Tyson | Aye |
| | Marva Newman | Aye |
| | Joyce Lewis | Aye |
| | Dorothy Thomas | Aye |
| | Verna Williams | Aye |

Voice vote: 6 Ayes 0 Nays 0 Abstain 1 Absent

7. PRESENTATION OF EXPENDITURES:

The Finance Committee has reviewed and approved the vouchers for the month of October. The expenditures are as follows:

| | |
|---------------|-----------------|
| Payroll | \$31,133.34 |
| Checks | 20,190.76 |
| Manual Checks | <u>1,177.54</u> |
| | \$53,101.64 |

8. BOARD COMMUNICATION – EDUCATION – INFORMATION

None.

9. COMMITTEE REPORTS

None.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

Library Board will adopt salary schedule in February.

12. PUBLIC COMMENT

13. EXECUTIVE SESSION

None.

14. ADJOURNMENT

Valarie Watkins moved to adjourn and Joyce Lewis seconded the motion. The meeting adjourned at 8:28 pm.

Marva Newman
President

Secretary